



**PLANNING COMMISSION
MEETING MINUTES**

Monday, December 14, 2009

Location: 13120 W. 13th Ave., Airway Heights, Washington

I. INVOCATION: None.

II. CALL TO ORDER: 6:00 pm by Chair Dashiell

III. ROLL CALL:	Chair:	Tanya Dashiell	Present
	Vice Chair:	Mary Henson	Present
	Commissioners:	Barron Williamson, Jr.	Present
		Denise Vickerman	Present
		Rita Osborne	Present

Staff Present: Derrick Braaten, Interim City Planner

IV. PLEDGE OF ALLEGIANCE: Completed.

V. APPROVAL OF AGENDA

Vice-Chair Henson moved to approve the agenda; Commissioner Vickerman seconded the motion and the motion passed unanimously.

VI. APPROVAL OF MINUTES

November 9, 2009

Commissioner Williamson commented that the minutes indicated he was present at the November 9, 2009 meeting. He was absent from that meeting. Vice-Chair Henson moved to amend the minutes to reflect Commissioner Williamson's absence. Commissioner Williamson seconded and the motion passed unanimously.

VII. PUBLIC COMMENT

There were no public comments.

VIII. PUBLIC HEARING

There were no public hearings.

IX. ACTION ITEM

There were no action items.

X. WORKSHOP

Mr. Braaten asked the Commissioners to think about things or issues they would like to see staff or the Commission to focus on for 2010. Vice-Chair mentioned a desire to see a summary of permits that have been issued each month. Mr. Braaten indicated that he would begin including these in the PC packets. Commissioner Williamson asked if there were any ways we could increase notification to residents of PC meetings, such as on the website or by mail. Mr. Braaten indicated that mailings would be cost prohibitive, but that the PC agenda and minutes will begin to be posted on the PC website in January.

XI. COMMISSIONER REPORTS:

Vice-Chair Henson thanked Chair Dashiell for her service on the Planning Commission.

XII. STAFF REPORTS:

Mr. Braaten reported that the 2009 Comp. Plan amendments were approved by the City Council. He then provided a brief summary of PC activities over 2009. Mr. Braaten then provided a brief summary of the activities associated with the Inland Northwest Transportation Hub. He then provided a synopsis of the joint-legislative session to sign the three-party inter-local agreement regarding the distribution of land located in the West Plains UGA/JPA upon annexation of the land by Airway Heights and the City of Spokane. Finally, he thanked the Commissioners for their service, and Chair Dashiell, on behalf of the City, for her service to the community as a member of the Planning Commission and her continued service as a new City Council member.

XIII. ADJOURNMENT:

Commissioner Vickerman moved to adjourn the meeting. Vice-Chair Henson seconded. Meeting was adjourned at 6:32 pm.

APPROVED:

ATTEST:

Tanya Dashiell-Chair

Derrick Braaten, Interim City Planner

This meeting was videotaped and audio taped. Anyone wishing to view either copy may contact the City Planner at City Hall.