



**PLANNING COMMISSION
MEETING MINUTES**

Monday, March 8, 2010

Location: 13120 W. 13th Ave., Airway Heights, Washington

I. INVOCATION: None.

II. CALL TO ORDER: 6:01 pm by Vice-Chair Henson

III. ROLL CALL:

Vice-Chair:	Mary Henson	Present
Commissioners:	Barron Williamson, Jr.	Present
	Jason Perry	Present
	Rita Osborne	Present

Commissioner Vickerman resigned as of 3/8/10.

Staff Present: Derrick Braaten, City Planner

IV. PLEDGE OF ALLEGIANCE: Completed.

V. APPROVAL OF AGENDA

Commissioner Williamson moved to approve the agenda; Commissioner Osborne seconded the motion and the motion passed unanimously.

VI. APPROVAL OF MINUTES

January 11, 2010

Commissioner Williamson moved to approve the minutes, Commissioner Osborne seconded, and the motion passed unanimously.

VII. PUBLIC COMMENT

There were no public comments.

VIII. PUBLIC HEARING

CPM Development Rezone, ZMA 09-01

The application request and history, as well as the rezoning process, was read into the record by Mr. Braaten.

Vice-Chair Henson opened the public hearing at 6:09 pm

Stacey Bjordahl, legal for CPM, provided comment to the Commission both in writing and orally. She provided a brief history of the process, and CPM's legal reasoning behind recommending approval. She also provided information regarding the operational components of the site and the fact that there is not expected to be any changes in traffic and that the existing pit is about 95% depleted.

Jana McDonald, environmental engineer for CPM, provided a brief history of CPM in Airway Heights. She then briefly explained the operational procedures and expectations for the new site.

Commissioner Williamson asked if the new site would continue to use the same entrance currently being used. Ms. McDonald stated they would. He then asked if they use DOE's best practices. She replied they do.

Vice-Chair closed the public hearing at 6:18 pm.

IX. ACTION ITEM

1. PC Resolution 10-01, ZMA 09-01

Mr. Braaten read the resolution into the record.

Commissioner Williamson moved to approve PC Resolution 10-01, Commissioner Perry seconded. Motion passed unanimously.

2. Replacing Chair/Vice-Chair

Mr. Braaten explained that the issue first came up at the January 2010 meeting. The Commission decided, initially, to move Ms. Henson into the Chairmanship, but to wait until the February 8, 2010, to make the final decision and to confirm the process the Commission would like to use. The February meeting was canceled due to lack of quorum. The options were 1) for the Vice-Chair to transition into the Chairmanship, and a vote be held only on the Vice-Chair position, 2) the Vice-Chair remains Vice-Chair, and the vote is only for the Chair position, and 3) vote for both positions once all Commissioner seats are full.

Commissioner Perry moved to approve option #1, Commissioner Williamson seconded. Motion passed unanimously. Vice-Chair Henson transitioned into the Planning Commission Chair position, opening up the Vice-Chair position.

3. Vice-Chair Nominations and Vote

Mr. Braaten called for volunteers. Commissioner Perry volunteered. Chair Henson called for nominations. Commissioner Williamson nominated Commissioner Perry. Chair Henson called for a vote.

The vote for Commissioner Perry to become Vice-Chair was unanimous. Commissioner Perry transitioned into the Planning Commission Vice-Chair position.

X. WORKSHOP

There were no Workshops.

XI. COMMISSIONER REPORTS:

Chair Henson reported she would like to welcome Vice-Chair Perry. She also requested that a list of monthly permits issued for the month is included with the PC Packets. Chair

Henson also asked about when the Comp Plan needs its full review. Mr. Braaten responded that the Comp Plan is up for full review in 2011. He notified the Commission about the upcoming annual amendment cycle, and the County's plan to try to get everyone on the same cycle.

XII. STAFF REPORTS:

Mr. Braaten reported that Planning 101 courses are offered at different times throughout the year and that he will notify the Commission of those events. He then notified the Commission that Aspen Craig, Addition subdivision is being approved to go to final plat. He also informed them that Sunset Crossing North, Phase 2; (Hayden Homes) is in the process of being finalized. Mr. Braaten also informed the Commission about the JLUS study status. Finally, he explained about the 2010 Census and why it is important to return the questionnaire.

XIII. ADJOURNMENT:

Commissioner Williamson moved to adjourn the meeting. Vice-Chair Perry seconded. Meeting was adjourned at 6:35 pm.

APPROVED:

ATTEST:

Mary Henson, Chair

Derrick Braaten, City Planner

This meeting was videotaped and audio taped. Anyone wishing to view either copy may contact the City Planner at City Hall.