

**City of Airway Heights
CITY COUNCIL
MEETING MINUTES**

13120 W. 13th Ave. Airway Heights, Washington

Monday, January 5, 2009

Agenda Workshop: 5:30 PM

1. **Call to Order by Deputy Mayor Haskell at 5:46 PM**
2. **Roll Call by Clerk-Treasurer Richard Cook**

Mayor Matthew Pederson	A(5:48)
Deputy Mayor Larry Haskell	P
Patrick Rushing	P
Charlotte Lawrence	A
Donald Mitchell	A(6:08)
Kevin Richey	P
John Holloway	A

Staff Present: Interim City Manager Albert Tripp; City Attorney Stanley Schwartz; Public Works Director Bryan St. Clair; Parks, Recreation & Community Services Director J.C. Kennedy; Clerk-Treasurer Richard Cook; Accounting/Records Clerk Victor Bolstad.

3. Agenda Review:

Announcements/Presentations

Doug Chase of Spokane County Park and Rec. Department regarding the Sports complex and Spokane County Motorsports Park.

Public Hearings - None

Consent Agenda

ITEM A: Purchase Approval Register

Mayor Pederson arrived at 5:48 PM

Action Items

ITEM B: Approval for AWRP Phase 1A Bidding Support Services

ITEM C: Fairchild AFB Utility Privatization Study

ITEM D: Agreement for Professional Services for Water Rights Consulting

ITEM E: Declaration of Emergency and Waiving Bidding Requirements

Ordinances: **None**

Resolutions:

ITEM F: Resolution 2009-001, Establishing Sole Source Vendor List

ITEM G: Resolution 2009-002, Water for America Grant Application

Executive Session:
Workshop:

Adjourned agenda workshop at 6:06 PM

Legislative Session: 6:00 PM

1. **Invocation –None**
2. **Pledge of Allegiance led by Mayor Matthew Pederson**
3. **Call to Order by Mayor Matthew Pederson at 6:06 PM**
4. **Roll Call by Clerk-Treasurer Richard Cook**

Mayor Matthew Pederson	P
Deputy Mayor Larry Haskell	P
Patrick Rushing	P
Charlotte Lawrence	P
Donald Mitchell	A(6:08)
Kevin Richey	P
John Holloway	A

Staff Present: Interim City Manager Albert Tripp; City Attorney Stanley Schwartz; Public Works Director Bryan St. Clair; Parks, Recreation & Community Services Director J.C. Kennedy; Clerk-Treasurer Richard Cook; Accounting/Records Clerk Victor Bolstad.

Motion to excuse Councilmember Holloway and Councilmember Mitchell by Deputy Mayor Haskell, Seconded by Councilmember Richey. Motion Carried unanimously.

5. **Agenda Approval**
Motion to approve the agenda by Councilmember Rushing with changes, Seconded by Councilmember Lawrence. Motion carried unanimously.
For the record Councilmember Mitchell arrived at 6:08 PM

6. **Announcements/Presentations**

Doug Chase of Spokane County Park and Rec. Department regarding the Sports complex and Spokane County Motorsports Park.
Tom Sherry also present for presentation.

Non-Council announcements: None

Deputy Mayor Haskell:

Councilmember Rushing:

Councilmember Lawrence:

Councilmember Mitchell:

Councilmember Richey:

Councilmember Holloway:

Mayor Pederson:

7. Council Reports

Deputy Mayor Haskell: No report

Councilmember Rushing: PW issues are on the agenda

Councilmember Lawrence: No report

Councilmember Mitchell: No report

Councilmember Richey: No report

Mayor Pederson: Please let me know via email what committee you would like to serve for the next year we will have those assigned at the meeting on Jan. 20th. Mr. Rushing is going to trade an assignment with Mayor Pederson, the GMA Steering Committee will be covered by Mayor Pederson and STA board will be covered by Councilmember Rushing.

Attended a few meetings with the City of Spokane regarding growth, we need two new members for the Park Board.

8. Public Hearings - None

9. Consent Agenda

ITEM A: Purchase Approval Register

Requesting approval of the Purchase Approval Register in the amount of \$8,995.00 to Witherspoon, Kelley et al for Professional Services, for a total of \$8,995.00.

Motion by Councilmember Rushing, Seconded by Councilmember Lawrence.

Motion carried unanimously.

10. Action Items

ITEM B: Approval for AWRP Phase 1A Bidding Support Services

Request Council approval of Century West Engineering Work Order 03-2008 to provide bidding support services for Phase 1A of the Advanced Wastewater Reclamation Facility (AWRF) to include bidding documents, respond to bidder questions, Pre-Bid Conference, issue addendums, bid analysis and recommendation of award. Work order not to exceed cost is \$38,500.00.

Motion by Councilmember Rushing, Seconded by Councilmember Lawrence.

Motion carried unanimously.

ITEM C: Fairchild AFB Utility Privatization Study

Request Council approval of Century West Engineering Work Order 04-2008 to perform a Fairchild Air Force Base Utility Privatization Study to include status and capacities of the Fairchild AFB sewer and water utilities. Study will be used to develop alternatives for future assumption of ownership, operation and maintenance responsibility of these systems by the City. Work Order not to exceed cost is \$57,500.00.

Motion by Councilmember Rushing, Seconded by Councilmember Lawrence.

Motion carried unanimously.

ITEM D: Agreement for Professional Services for Water Rights Consulting
Request the Council approve the City Manager to enter into an Agreement for Professional Services with the Water and Natural Resource Group to provide consulting with respect to the City's water rights and their respective administration.

Motion by Councilmember Rushing, Seconded by Deputy Mayor Haskell. Motion carried unanimously.

ITEM E: Declaration of Emergency and Waiving Bidding Requirements
Request Council approve the declaration of emergency due to unforeseen severe winter related weather. This provides for waiving competitive bidding requirements pursuant to RCW 39.04.280 (1) (c) and awarding of contracts to alleviate the emergency. The unbudgeted impact to date is approximately \$8-10,000.00 for the use of drivers and trucks from MJM Grand to remove excessive snow that creates a health and safety concern.

Motion by Councilmember Rushing, Seconded by Councilmember Lawrence. Motion carried unanimously.

Ordinances: None

Resolutions:

ITEM F: Resolution 2009-001, Establishing Sole Source Vendor List
A resolution establishing the Sole Source Vendor List for the period of January 1, 2009 through December 31, 2010.

Read by Clerk-Treasurer Richard Cook

Motion by Councilmember Rushing, Seconded by Councilmember Lawrence. Motion carried unanimously.

ITEM G: Resolution 2009-002, Water for America Grant Application
A resolution authorizing approval to seek a Water for America Grant in the amount of \$300,000.00 for the Advanced Wastewater Reclamation Facility (AWRF).

Read by Clerk-Treasurer Richard Cook

Motion by Councilmember Rushing, Seconded by Councilmember Lawrence. Motion carried unanimously.

11. Citizen's Comments - None

12. Staff Reports

Albert Tripp: No report

Stanley Schwartz: No report

Bryan St. Clair: contacted DOC since the emergency center has been activated to get on the list if they have things available to start some funding or whatever we can do.

Victor Bolstad: No report

Richard Cook: No report

13. Workshop- None

14. Executive Session

Adjourned to Executive Session to at 7:35 to discussion with City Legal Counsel representing the City in litigation or potential litigation to which the City, the City Council, or City employees are, or are likely to become a party when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the City and to evaluate the qualification of an applicant for public employment or to review the performance of a public employee. However, subject of RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee, that action shall be taken in a meeting open to the public.

Reconvened to Regular Session at 8:55 PM

14. Adjournment

Motion by Councilmember Richey, Seconded to Councilmember Lawrence. Motion carried unanimously.

Adjourned Regular Session at 8:56 PM

APPROVED:

ATTEST:

Matthew S. Pederson, Mayor

Richard G. Cook, Clerk-Treasurer

This meeting was audio and video recorded. Anyone wishing to view either copy may contact the Clerk-Treasurer at City Hall.