

**City of Airway Heights  
CITY COUNCIL  
MEETING MINUTES**

13120 W. 13<sup>th</sup> Ave. Airway Heights, Washington

Monday, March 3, 2008

Agenda Workshop: 5:30 PM

1. **Call to Order by Mayor Matthew Pederson at 5:36 PM**
2. **Roll Call by Clerk-Treasurer Richard Cook**

Mayor Matthew Pederson	P
Deputy Mayor Larry Haskell	P
Patrick Rushing	A
Charlotte Lawrence	P
Donald Mitchell	A
John Holloway	P

Staff Present: Interim City Manager Lee Bennett; City Attorney Nathan Smith; Police Chief Greg Rogan, Fire Chief John Schoen, Community Development Director Alfred Pili'aloa; Park, Recreation & Community Services Director J. C. Kennedy; Clerk-Treasurer Richard Cook; Accounting/Records Clerk Victor Bolstad.

3. **Agenda Review:**

Announcements/Presentations - None

Public Hearings

**Resolution 2008-005, Support of Ballot Proposition for 1/10 of 1% Sales Tax for Emergency Services Communications**

Consent Agenda

**ITEM A: Purchase Approval Register**

**ITEM B: Warrant Register Approval**

**ITEM C: Summary Report Treasurers Report and Bank Reconciliation**

**ITEM D: Quarterly Financial Position Report**

**ITEM E: Approval of Minutes**

Action Items

**ITEM F: City Council Position #5 Applicant Interview**

**ITEM G: City Council Position #5 Appointment**

**ITEM H1: Approval of Lease Agreement for Mail Machine**

**ITEM H2: Approval of Postage Meter Rental**

**ITEM I: Approval of Beautification Project - 14<sup>th</sup> Ave from King to Lundstrom**

Ordinances:

**ITEM J: 1<sup>st</sup> Read of Ordinance C-675, Amending AHMC Title 17 Zoning**

**ITEM K: 1<sup>st</sup> Read of Ordinance C-677, Adding Ch 16.09, Park Impact Mitigation Fees to the AHMC**

Resolutions:

**ITEM L: Resolution 2008-005, Endorsing Ballot Proposition for Additional Sales Tax of 1/10 of 1%**

Executive Session:

Workshop:

**Adjourned agenda workshop at 5:59 PM**

Legislative Session: 6:00 PM

1. **Invocation led by - None**
2. **Pledge of Allegiance led by Mayor Matthew Pederson**
3. **Call to Order by Mayor Matthew Pederson**
4. **Roll Call by Clerk-Treasurer Richard Cook**

Mayor Matthew Pederson	P
Deputy Mayor Larry Haskell	P
Patrick Rushing	A
Charlotte Lawrence	P
Donald Mitchell	P
John Holloway	P

Staff Present: Interim City Manager Lee Bennett; City Attorney Nathan Smith; Police Chief Greg Rogan, Fire Chief John Schoen, Community Development Director Alfred Pili'aloaha; Park, Recreation & Community Services Director J. C. Kennedy; Clerk-Treasurer Richard Cook; Accounting/Records Clerk Victor Bolstad.

5. **Agenda Approval**  
**Motion by Deputy Mayor Haskell, Seconded by Councilmember Lawrence. Motion carried unanimously.**

6. **Announcements/Presentations**

**Non-Council announcements:**

**Councilmember Rushing:**

**Councilmember Lawrence:** Commented on vehicle licensing fees legislative bills and the STA sales tax proposition.

**Councilmember Mitchell:**

**Councilmember Haskell:**

**Councilmember Holloway:**

**Mayor Pederson:**

**Councilmember Rushing arrived at 6:15 PM.**

7. **Council Reports -**

**Councilmember Rushing:** Finance Committee met Feb 26<sup>th</sup> discussing the items on the consent agenda, Century West Engineering discussed the evaluation review of the proposed Advanced Wastewater Treatment facility, postage meter agreement which is on the agenda and resolution for Spokane County Ballot measure also on the agenda tonight.

**Councilmember Lawrence:** Attended Community and Economic Development Committee meeting we discussed several items on the agenda, joint planning, 14<sup>th</sup> Ave landscaping, Park Impact Fee ordinance and park names and Traditions sub division.

**Councilmember Mitchell:** Attended Finance and Public Safety Committees but will allow the chairs of those committees to report.

**Deputy Mayor Haskell:** Was in trial last week for work, missed both meetings  
**Councilmember Holloway:** Public Works Committee met 27<sup>th</sup> discussed the 14<sup>th</sup> Ave and street repair, where the funding will come from due to snow removal putting us over our budget.

**Mayor Pederson:** Attended the Community and Economic Development meeting as reported by Ms. Lawrence, and the Public Works meeting we had some discussions on street funding and strategies, also discussed was the sewer fees and looking at strategies to give some relief to our low income and senior citizens, Mr. Haskell and I will leave for Washington D.C. to meet with representatives and further training and education regarding city related topics, majority will focus on CDBG funding, Fairchild encroachment issues and water and waste water reclamation plant,. We will report back upon our return.

**8. Public Hearings –**

**Started at 6:30 PM**

**Resolution 2008-005, Support of Ballot Proposition for 1/10 of 1% Sales Tax for Emergency Services Communications – presented by Chief Schoen**

**Public Hearing ended at 6:40 PM**

**9. Consent Agenda**

**ITEM A: Purchase Approval Register**

Requesting approval of the Purchase Approval Register in the amount of \$3,804.46 to Spokane Rock Products for Russell St Retainage, for a total of \$3,804.46.

**ITEM B: Warrant Register Approval**

The Warrant Register for December 2007 consists of Claims vouchers 22983 to 22992, 23006 to 23164, 23216 to 23223, 23230 to 23233 totaling \$575,477.29 and Payroll vouchers 22012 to 22115 totaling \$337,321.74 for a total of \$912,799.03. Claims vouchers 22993 to 23005 were voided by overprinting.

The Warrant Register for January 2008 consists of Claims vouchers 23165 to 23215, 23224 to 23229, 23234 to 23318 totaling \$575,060.13 and Payroll vouchers 22116 to 22195 totaling \$131,049.56 for a total of \$706,109.69.

**ITEM C: Summary Report Treasurers Report and Bank Reconciliation**

Acknowledge receipt of the Summary Report of City of Airway Heights Treasurer's Report and Bank Reconciliation for the months of January, February, March, April, May, June, July, August, September and October 2007. Bank account Cash and Investments and Fund Balance total is:

January 2007	\$7,942,377.24
February 2007	\$7,985,079.67
March 2007	\$8,032,614.05
April 2007	\$8,041,205.15
May 2007	\$8,332,338.32

June 2007	\$8,086,667.24
July 2007	\$8,207,973.31
August 2007	\$8,138,231.31
September 2007	\$7,987,229.85
October 2007	\$8,041,063.10

- ITEM D: Quarterly Financial Position Report**  
 Acknowledge receipt of Quarterly Financial Position Report for the period January 1 through June 30, 2007.  
 Acknowledge receipt of Quarterly Financial Position Report for the period January 1 through September 30, 2007.  
 Acknowledge receipt of Quarterly Financial Position Report for the period January 1 through December 31, 2007.
- ITEM E: Approval of Minutes**  
 Request approval of minutes for December 17, 2007, January 7 and 22, 2008.  
**Motion by Councilmember Lawrence, Seconded by Deputy Mayor Haskell. Motion carried unanimously.**

**10. Action Items**

- ITEM F: City Council Position #5 Applicant Interview**  
 Conduct interview with last applicant for Position #5.  
 Introduced Ms. Erica Davis to be interviewed.  
 Invited Mr. Mullins and Mr. Richey back into the room and will go into executive session to discuss qualifications to fill position 5.
- ITEM G1: Approval of Lease Agreement for Mail Machine**  
 Request Council approval of a lease agreement between the City and Greater Bay Capital for one Hasler WJ110 mail machine and one Hasler five pound interfaced scale at \$78.00 per month and a maintenance agreement at \$17.31 per month for total including sales tax of \$103.51 per month for 63 months.  
**Motion by Councilmember Rushing, Seconded by Deputy Mayor Haskell. Motion carried unanimously.**
- ITEM G2: Approval of Postage Meter Rental**  
 Request Council approval of a lease agreement between the City and Hasler, Inc. for postage meter rental at \$26.95 plus sales tax for a total of \$29.27 per month for 63 months.  
**Motion by Deputy Mayor Haskell, Seconded Councilmember Rushing. Motion carried unanimously.**
- ITEM H: Approval of Beautification Project - 14<sup>th</sup> Ave from King to Lundstrom**  
 Request Council approval to complete the beautification of 14<sup>th</sup> Avenue between King and Lundstrom Streets adjacent to Highway 2. Project not to exceed \$11,000.00.

**Motion by Councilmember Rushing. Seconded by Councilmember Lawrence. Motion carried unanimously.**

**Ordinances:**

**ITEM I: 1<sup>st</sup> Read of Ordinance C-675, Amending AHMC Title 17 Zoning**  
An ordinance repealing the existing AHMC Title 17, Zoning and replacing with an updated title that is consistent with the Growth Management Act.  
**Read by Clerk-Treasurer Richard Cook**

**ITEM J: 1<sup>st</sup> Read of Ordinance C-677, Adding Ch 16.09, Park Impact Mitigation Fees to the AHMC**  
An ordinance adding Chapter 16.09, Park Impact Mitigation Fees, to the AHMC.  
**Read by Clerk-Treasurer Richard Cook**

**Resolutions:**

**ITEM K: Resolution 2008-005, Endorsing Ballot Proposition for Additional Sales Tax of 1/10 of 1%**  
A resolution supporting a ballot proposition restoring Crime Check and providing additional communication resources through an additional County of Spokane sales tax of 1/10 of one percent.  
**Motion by Councilmember Rushing with changes noted. Seconded by Councilmember Lawrence. Motion carried unanimously.**

**11. Citizen's Comments - None**

**12. Executive Session Adjourned to Executive Session at 7:39**

**Adjourned to Executive Session** to discuss with City Legal Counsel representing the City in litigation or potential litigation to which the City, the City Council, or City employees are, or are likely to become a party when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the City, To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price and To evaluate the qualification of an applicant for public employment or to review the performance of a public employee. However, subject of RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee, that action shall be taken in a meeting open to the public.

**Reconvene to Regular Session at 8:05**

**ITEM L: City Council Position#5 Appointment**  
Appoint new Councilmember.

After Executive session nominations were opened for Position #5. Councilmember Rushing nominated Mr. Richey. Councilmember Lawrence nominated Mr. Richey. Nominations were closed.

**Motion by Councilmember Rushing, Seconded by Councilmember Lawrence. Motion carried unanimously.** Mayor Pederson once again thanked all candidates for their time and applicants and to please apply in the future election cycles.

**13. Staff Reports –**

**Nathan Smith: No report**

**Lee Bennett:** Received an email from the DOE regarding the 4 Million dollar grant that we have been accepted for the grant, as a reminder this is a grant and we do not have to pay this back.

**Victor Bolstad: No Report**

**Richard Cook: No Report**

**14. Workshop - None**

**15. Adjournment**

**Motion to adjourn by Councilmember Rushing, Seconded by Councilmember Lawrence. Motion carried unanimously.**

**Adjourned at 8:30 PM**

**APPROVED:**

**ATTEST:**

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**Matthew S. Pederson, Mayor**

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**Richard G. Cook, Clerk-Treasurer**

This meeting was audio and video recorded. Anyone wishing to view either copy may contact the Clerk-Treasurer at City Hall.