

**City of Airway Heights  
CITY COUNCIL  
MEETING MINUTES**

13120 W. 13<sup>th</sup> Ave. Airway Heights, Washington

Monday, March 16, 2009

**Agenda Workshop: 5:30 PM**

- 1. Call to Order by Deputy Mayor Haskell at 5:36 PM**
- 2. Roll Call by Clerk-Treasurer Richard Cook**

Mayor Matthew Pederson	A
Deputy Mayor Larry Haskell	P
Patrick Rushing	A
Charlotte Lawrence	A
Donald Mitchell	A
Kevin Richey	P
John Holloway	P

Staff Present: City Manager Albert Tripp; City Attorney Stanley Schwartz; Public Works Director Bryan St Clair; Police Chief Lee Bennett; Clerk-Treasurer Richard Cook; Parks, Recreation & Comm. Services Director; J.C. Kennedy; Assistant City Planner Derrick Braaten; Accounting/Records Clerk Victor Bolstad.

**3. Agenda Review:**

Announcements/Presentations

**Dispatch Fees- Spokane County Sheriff Ozzie Knezovich**

Public Hearings - None

Consent Agenda

**ITEM A: Purchase Approval Register**

**ITEM B: Investment Report**

Action Item:

**ITEM C: Confirmation of Planning Commission Appointment**

**ITEM D: Approval of Work Order 01-2009, Bidding Services Phase 1B of AWRP**

**ITEM E: Approval of Work Order 03-2009, Sewer Design & Environmental Review**

**ITEM F: Approval to Purchase Personal Video Recorders for Police Officers**

Ordinances: - None

Resolutions:

**ITEM G: Resolution 2009-008, Sole Source Vendor List**

A resolution adding VieVu to the sole source vendor list from March 16, 2009 through December 31, 2010

Workshop: - **Updating Parks & Recreation Master Plan**

Executive Session - None

**Adjourned agenda workshop at 5:46 PM**

Legislative Session: 6:00 PM

1. **Invocation - None**
2. **Pledge of Allegiance led by Deputy Mayor Lawrence Haskell**
3. **Call to Order Deputy Mayor Haskell at 6:01 PM**
4. **Roll Call by Clerk-Treasurer Richard Cook**

Mayor Matthew Pederson	A
Deputy Mayor Larry Haskell	P
Patrick Rushing	A
Charlotte Lawrence	A
Donald Mitchell	P
Kevin Richey	P
John Holloway	P

Staff Present: City Manager Albert Tripp; City Attorney Stanley Schwartz; Public Works Director Bryan St Clair; Police Chief Lee Bennett; Clerk-Treasurer Richard Cook; Parks, Recreation & Comm. Services Director; J.C. Kennedy; Assistant City Planner Derrick Braaten; Accounting/Records Clerk Victor Bolstad.

**Motion to excuse Mayor Pederson, Councilmember's Rushing and Lawrence by Councilmember Mitchell. Seconded by Councilmember Richey. Motion approved unanimously.**

5. **Agenda Approval**

**Motion by Councilmember Richey, Seconded by Councilmember Mitchell. Motion approved unanimously.**

6. **Announcements/Presentations**

**Dispatch Fees- Spokane County Sheriff Ozzie Knezovich**

**Non-Council announcements: None**

**Deputy Mayor Haskell:**

**Councilmember Rushing:**

**Councilmember Lawrence:**

**Councilmember Mitchell:**

**Councilmember Richey:**

**Councilmember Holloway:**

**Mayor Pederson:**

7. **Council Reports**

**Deputy Mayor Haskell:** No report

**Councilmember Mitchell:** Attended Finance and Public Works meeting all items are on the agenda.

**Councilmember Mitchell:** No report

**Councilmember Richey:** No report

**Councilmember Holloway:** PW met discussed Water Ph 1B, Septic Tank replacement program, Kodiak Security Bldg purchase for the PD and the Construction of Ph 1, Water Reclamation program.

8. **Public Hearings – None**

**9. Consent Agenda**

**ITEM A: Purchase Approval Register**

Requesting approval of the Purchase Approval Register in the amount of \$45,464.79 to Century West Engineering for Professional Services, for a total of \$45,464.79.

**ITEM B: Investment Report**

Acknowledge receipt of the Investment Report for February 2009 in accordance with Airway Heights Municipal Code §3.74.040, Committee – Monthly Report.

Ending investment balances at February 28, 2009 are:

LGIP #20	\$8,759,388.88
LGIP #22	324.17
LGIP #23	138,523.18
Certificate of Deposit – INB	241,181.84
Total	\$9,139,418.07

**Motion by Councilmember Richey, Seconded by Councilmember Holloway. Motion approved unanimously.**

**10. Action Items:**

**ITEM C: Confirmation of Planning Commission Appointment**

Request Council confirmation of the appointment of Mary Henson to Position 3 of the Airway Heights Planning Commission for the term commencing April 1, 2009 and expiring January 31, 2012.

**Motion by Councilmember Mitchell, Seconded by Councilmember Richey. Motion approved unanimously.**

**ITEM D: Approval of Work Order 01-2009, Bidding Services Phase 1B of AWRP**

Request Council approval of Work Order 01-2009 for Century West Engineering to perform bidding services for Phase 1B of the Advanced Wastewater Reclamation Facility (AWRF). Not to exceed amount of \$121,300.00 from the PWTF AWRP Fund 437 line 594-35-65-06.

**Motion by Councilmember Mitchell, Seconded by Councilmember Richey. Motion approved unanimously.**

**ITEM E: Approval of Work Order 03-2009, Sewer Design & Environmental Review**

Request Council approval of Work Order 03-2009 for Century West Engineering to perform sewer design and environmental review for the South Central Septic Tank Elimination Program Project. Not to exceed cost is \$36,000.00 from 2<sup>nd</sup> Quarter percent of REET funds via line 594-Capital Expenditures.

**Motion by Councilmember Mitchell, Seconded by Councilmember Richey. Motion approved unanimously.**

**ITEM F: Approval to Purchase Personal Video Recorders for Police Officers**

Request Council authorize the purchase of 16 VIEVU personal video recorders. These cameras will be used to capture incidents during an officers shift and are more versatile than a dash camera mounted in a vehicle. Cost is \$7,825.97 from the Criminal Justice Fund.

**Motion by Councilmember Richey, Seconded by Councilmember Holloway. Motion approved unanimously.**

**Ordinances: None**

**Resolutions:**

**ITEM G: Resolution 2009-008, Sole Source Vendor List**

A resolution adding VieVu to the sole source vendor list from March 16, 2009 through December 31, 2010.

**Read by Clerk-Treasurer Richard Cook.**

**Motion by Councilmember Richey, Seconded by Councilmember Holloway. Motion approved unanimously.**

**11. Citizen's Comments – None**

**12. Staff Reports**

**Albert Tripp:** No report

**Stanley Schwartz:** No report

**Lee Bennett:** No report

**J.C. Kennedy:** No report

**Bryan St Clair:** No report

**Derrick Braaten:** No report

**Victor Bolstad:** No report

**Richard Cook:** Received letter from Spokane County Elections the positions up for re-election need to file the week of June 1-5 if you wish to run for your position again.

**13. Workshop: start time 6:52 PM stop time 7:13 PM  
Updating Parks & Recreation Master Plan**

**14. Executive Session**

**15. Adjournment**

**Motion to adjourn by Councilmember Richey, Seconded by Councilmember Holloway. Motion approved unanimously.**

**Adjourned Regular Session at 7:13 PM**

**APPROVED:**

**ATTEST:**

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**Matthew S. Pederson, Mayor**

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**Richard G. Cook, Clerk-Treasurer**

This meeting was audio and video recorded. Anyone wishing to view either copy may contact the Clerk-Treasurer at City Hall.