

**City of Airway Heights  
CITY COUNCIL  
MEETING MINUTES**

13120 W. 13<sup>th</sup> Ave. Airway Heights, Washington

Monday, April 7, 2008

Agenda Workshop: 5:30 PM

1. **Call to Order by Deputy Mayor Lawrence Haskell at 5:30 PM**
2. **Roll Call by Clerk-Treasurer Richard Cook**

Mayor Matthew Pederson	A
Deputy Mayor Larry Haskell	P
Patrick Rushing	A
Charlotte Lawrence	P
Donald Mitchell	A
Kevin Richey	P
John Holloway	P

Staff Present: Interim City Manager Lee Bennett; Clerk-Treasurer Richard Cook; Community Development Director Alfred Pili'aloah; Parks Recreation Community Service Director J.C. Kennedy; Accounting/Records Clerk Victor Bolstad.

3. **Agenda Review:**

Announcements/Presentations

Public Hearings – **Park Impact Fees**

Consent Agenda

**ITEM A: Purchase Approval Register**

**ITEM B: Confirmation of Administrative Budget Transfer BT 2008-001**

Action Items

**ITEM C: Council Committee Assignments for 2008**

**ITEM D: Interlocal Agreement for Court Warrant Disposition**

Ordinances:

**ITEM E: 1<sup>st</sup> Read of Ordinance C-679, Amending the 2008 Budget**

Resolutions:

**ITEM F: Resolution 2008-009, Approving Master Plan for Sunset Crossing Park**

**ITEM G: Resolution 2008-010, Application for WWRP Grant Funds**

**ITEM H: Proclamation 2008-011, Arbor Day April 25, 2008**

**Councilmember Mitchell arrived at 5:31**

Executive Session:

Workshop:

**Adjourned agenda workshop at 5:43 PM**

Legislative Session: 6:00 PM

1. **Invocation - None**
2. **Pledge of Allegiance led by Mayor Matthew Pederson**
3. **Call to Order by Mayor Matthew Pederson at 6:03 PM**
4. **Roll Call by Clerk-Treasurer Richard Cook**

Mayor Matthew Pederson	P
Deputy Mayor Larry Haskell	P
Patrick Rushing	A
Charlotte Lawrence	P
Donald Mitchell	P
Kevin Richey	P
John Holloway	P

Staff Present: Interim City Manager Lee Bennett; City Attorney Nathan Smith; Clerk-Treasurer Richard Cook; Community Development Director Alfred Pili'aloa; Parks Recreation Community Service Director J.C. Kennedy; Accounting/Records Clerk Victor Bolstad.

5. **Agenda Approval**  
**Ask that an executive session follow Public Hearing.**  
**Motion by Deputy Mayor Haskell, Seconded by Councilmember Lawrence. Motion carried unanimously.**

6. **Announcements/Presentations: None**

**Non-Council announcements: None**

**Deputy Mayor Haskell:**

**Councilmember Rushing:**

**Councilmember Lawrence:**

**Councilmember Mitchell:**

**Councilmember Richey:**

**Councilmember Holloway:**

**Mayor Pederson:**

**Motion to excuse Councilmember Rushing absence by Councilmember Lawrence, Seconded by Councilmember Richey. Motion carried unanimously.**

7. **Council Reports:**

**Deputy Mayor Haskell:** Attended the April 1<sup>st</sup> Finance Committee, we discussed the items on the agenda tonight and had the State Auditor give us our exit audit, great job in the City's Finance department. We discussed Project Access contribution and several utility disputes.

***Council member Rushing arrived at 6:10 PM.***

**Councilmember Rushing: None**  
**Councilmember Lawrence: None**  
**Councilmember Mitchell: None**  
**Councilmember Richey: None**  
**Councilmember Holloway: None**

**Mayor Pederson:** Unable to attend meetings due to work however did attend the Auditor's Exit Interview, Mr. Cook has done a spectacular job in the Clerk-Treasurer position, we had no findings from the auditor, thank you Mr. Cook for your outstanding job running your department.

**8. Public Hearings – Park Impact Fees given by J.C. Kennedy**

**Public hearing opened at 6:15 PM. Mr. Kennedy gave presentation on proposed park impact fees.**

*Michael Buck, 12507 W Meadow Ct, made comments in favor of the parks.*

**Public hearing closed at 6:43 PM.**

**Executive Session moved from below to follow Public Hearing**

**Adjourned to Executive Session at 6:43 PM to receive and evaluate complaints or charges brought against a public officer or employee.**

**Reconvened to Regular Session at 7:03 PM**

**9. Consent Agenda**

**ITEM A: Purchase Approval Register**

Requesting approval of the Purchase Approval Register in the amount of \$22,612.16 to Century West Engineering for Professional Services, \$307.30 to GeoEngineers for Professional Services-AWRF, \$7,786.00 to Witherspoon Kelley, et al for Legal Services for a total of \$30,705.46.

**ITEM B: Confirmation of Administrative Budget Transfer BT 2008-001**

Request confirmation of Administrative Budget Transfer BT 2008-001 which transfers within the Street Fund, Water-Sewer Fund and Advanced Wastewater Reclamation Facility Construction Fund, a total of \$705,719.00, as reported on the attached "BT 2008-001" form.

**Motion by Councilmember Rushing, Seconded by Councilmember Richey. Motion carried unanimously.**

**10. Action Items**

**ITEM C: Council Committee Assignments for 2008**

Request Council confirmation of the Council committee assignments for 2008.

**Finance Committee** = Deputy Mayor Haskell, Councilmember's Mitchell and Lawrence.

**Public Works Committee** = Councilmember Holloway, Rushing and Lawrence.

**Community Economic and Development** = Councilmembers Richey and Mitchell and Mayor Pederson.

**Public Safety** = Councilmember Richey, Deputy Mayor Haskell and Councilmember Rushing.

**STA** = Vacant

**AD HOC Tribal Meeting** = Mayor Pederson, Councilmember Mitchell and Deputy Mayor Haskell.

**AD HOC Growth Management** = Mayor Pederson, Councilmember Mitchell and Deputy Mayor Haskell.

**AD HOC Government Building** = Deputy Mayor Haskell, Councilmember Mitchell and Rushing.

**Motion by Mayor Pederson, Seconded by Councilmember Rushing. Motion carried unanimously.**

- ITEM D: Interlocal Agreement for Court Warrant Disposition**  
Request Council approval of an Interlocal Agreement between the City and the City of Cheney for court warrant disposition. Cost for 2008 is \$15,000 and the cost for future years will be negotiated by November 30 of the preceding year.  
**Motion by Deputy Mayor Haskell, Seconded by Councilmember Rushing. Motion carried unanimously.**

**Ordinances:**

- ITEM E: 1<sup>st</sup> Read of Ordinance C-679, Amending the 2008 Budget**  
An ordinance amending ordinance C-668, 2008 Budget.  
**Read by Clerk-Treasurer Richard Cook**

**Resolutions:**

- ITEM F: Resolution 2008-009, Approving Master Plan for Sunset Crossing Park**  
A resolution approving of the Master Plan for a 2.04 acre park located in the Sunset Crossing Subdivision Development.  
**Read by Clerk-Treasurer Richard Cook**  
**Motion by Councilmember Rushing, Seconded by Councilmember Richey. Motion carried unanimously.**

- ITEM G: Resolution 2008-010, Application for WWRP Grant Funds**  
A resolution authorizing the application for funding assistance for a Washington Wildlife and Recreation Program (WWRP) project to the Recreation and Conservation Office (RCO).  
**Read by Clerk-Treasurer Richard Cook**  
**Motion by Councilmember Rushing, Seconded by Councilmember Richey. Motion carried unanimously.**

- ITEM H: Proclamation 2008-011, Arbor Day April 25, 2008**  
A resolution proclaiming Friday, April 25, 2008 as Arbor Day for the City of Airway Heights.  
**Read by Clerk-Treasurer Richard Cook**

**Motion by Councilmember Lawrence, Seconded by Councilmember Mitchell. Motion carried unanimously.**

**11. Citizen's Comments - None**

**12. Staff Reports**

**Lee Bennett:** Closing for the City Manager's position ended March 31<sup>st</sup> there are 10 applications for review.

**Nathan Smith:** No report

**Alfred Pili'aloa:** No report

**J.C. Kennedy:** No report

**Victor Bolstad:** No report

**Richard Cook:** One item, we received the money that we were waiting for from Spokane Transit Authority \$66,304.00 to the city, we paid back our inter fund loan with that. Reminder email sent regarding the form F-1 for council members you can do this online for your convenience. Exit Audit we had no findings credit to John, Victor, Kim and Amy for their day-to-day work.

**13. Workshop- None**

**14. Executive Session – Moved above after Public Hearing**

**15. Adjournment**

**Motion to adjourn by Councilmember Rushing, Seconded by Councilmember Richey. Motion carried unanimously.**

**Adjourned Regular Session at 7:39 PM**

**APPROVED:**

**ATTEST:**

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**Matthew S. Pederson, Mayor**

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**Richard G. Cook, Clerk-Treasurer**

This meeting was audio and video recorded. Anyone wishing to view either copy may contact the Clerk-Treasurer at City Hall.