

**City of Airway Heights  
CITY COUNCIL  
MEETING MINUTES**

13120 W. 13<sup>th</sup> Ave. Airway Heights, Washington

Monday May 17, 2010

**Agenda Workshop: 5:30 PM**

- 1. Call to Order by Mayor Patrick Rushing at 5:31 PM**
- 2. Roll Call Clerk-Treasurer Richard Cook**

Mayor Patrick Rushing	P
Deputy Mayor Charlotte Lawrence	P
Steve Lawrence	P
Tanya Dashiell	P
Kevin Richey	A
Matthew Pederson	P
John Holloway	P

Staff Present: City Manager Albert Tripp; Acting Public Works Director Jeff Cochran; Recreation & Comm. Services Director J.C. Kennedy; City Planner Derrick Braaten; Clerk-Treasurer Richard Cook; Accounting/Records Clerk Victor Bolstad.

**3. Agenda Review:**

Announcements/Presentations

Public Hearings

Consent Agenda

**ITEM A: Purchase Approval Register**

**ITEM B: Warrant Register Approval**

**ITEM C: Summary Report Treasurers Report and Bank Reconciliation**

**ITEM D: Quarterly Financial Position Report**

**ITEM E: Investment Report**

**ITEM F: Approval of Minutes**

Action Items

**ITEM G: Approval of Task Order 01-2010 with Century West Engineering**

**ITEM H: Approval of Mayoral Letter to USDA Rural Development**

**ITEM I: Approval of Legal Service Engagement w/Stanley Schultz**

**ITEM J: Approval of Change Order #5, AWRF Phase 1A**

Ordinances:

**ITEM K: 1<sup>st</sup> Read of Ordinance C-713, Commute Trip Reduction Plan**

**ITEM L: 2<sup>nd</sup> Read of Ordinance C-714, Amendment to Zoning Map**

Resolutions:

**ITEM M: Resolution 2010-009, Declaring Certain Property Surplus**

**ITEM N: Resolution 2010-011, Declaring the Official Intent**

Workshop:  
Executive Session:

**Adjourned agenda workshop at 5:43 PM**

## Legislative Session: 6:00 PM

1. **Invocation led by Mayor Rushing**
2. **Pledge of Allegiance led by Deputy Mayor Charlotte Lawrence**
3. **Call to Order by Mayor Patrick Rushing at 6:01 PM**
4. **Roll Call by Clerk-Treasurer Richard Cook**

Mayor Patrick Rushing	P
Deputy Mayor Charlotte Lawrence	P
Steven Lawrence	P
Tanya Dashiell	P
Kevin Richey	P
Matthew Pederson	P
John Holloway	P

Staff Present: City Manager Albert Tripp; City Attorney Nathan Smith; Acting Public Works Director Jeff Cochran; Parks, Recreation & Comm. Services Director J.C. Kennedy; City Planner Derrick Braaten; Clerk-Treasurer Richard Cook; Accounting/Records Clerk Victor Bolstad.

5. **Agenda Approval**  
**Motion by Deputy Mayor C Lawrence, Seconded by Councilmember Dashiell.**  
**Motion carried unanimously.**

6. **Announcements/Presentations: None**  
**Non-Council announcements: None**  
**Deputy Mayor: C Lawrence:**  
**Councilmember S Lawrence:**  
**Councilmember Dashiell:**  
**Councilmember Richey:**  
**Councilmember Pederson:**  
**Councilmember Holloway:**  
**Mayor Rushing:**

7. **Council Reports**  
**Deputy Mayor C Lawrence:** Attended the Finance Committee meeting, will defer to the Chair to report on it. Attended the Public Works Committee meeting. Discussed the Six Year Transportation Plan, Highway 2 Pedestrian Crossings, Spokane County MOU for the sports complex property, a change order for Phase 1B, change order number 5 for Phase 1A, a Task Order for rate setting, and the USDA loan interim financing.  
**Councilmember S Lawrence:** Attended the Community, Economic and Development Committee (CEDC) meeting. Most everything is on the agenda.  
**Councilmember Dashiell:** No report  
**Councilmember Richey:** No report  
**Councilmember Pederson:** I was unavailable for the CEDC and Public Works Committee meetings. The previous week I attended a meeting on the sports complex and

talked about future benefits of the property including recharging the aquifer. The benefit is that the sports complex is built on top of it.

**Councilmember Holloway:** Don't have a report. Do have a complaint about stuff in the water across the street in their pipe. Gave it to Jeff to check it out.

**Mayor Rushing:** Attended the Ad Hoc Committee meeting discussing the Raceway property. Attended the Finance Committee meeting. Attended the grand opening of the Discovery Park in the valley. Attended a reception for the Mayor of the City of Limerick, Ireland. He is the 819<sup>th</sup> Mayor of Limerick. Attended the CEDC meeting. Met with Doug Ross, Arlene Fischer of Cheney and Eric Sawyer of the Regional Sports Commission regarding a Park District. On Saturday I attended the Motorcycle Awareness Day at the Casino.

## 8. Public Hearings

## 9. Consent Agenda

### ITEM A: Purchase Approval Register

Requesting approval of the Purchase Approval Register in the amount of \$150,957.10 to Robert B Goebel Gen Con for AWRP Ph 1A Progress Payment #12/ Partial retainage, for a total of \$150,957.10.

### ITEM B: Warrant Register Approval

The Warrant Register for April 2010 consists of Claims vouchers 27676 through 27830 totaling \$1,949,643.91 and Payroll vouchers 22650 through 22664 and Electronic Payroll Transfer notices E901982 through E902060 totaling \$235,111.07 for a total of \$2,184,754.98.

### ITEM C: Summary Report Treasurers Report and Bank Reconciliation

Acknowledge receipt of the Summary Report of City of Airway Heights Treasurer's Report and Bank Reconciliation for December 2009. Bank account Cash and Investments and Fund Balance total is:

December 2009	\$12,754,076.99
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### ITEM D: Quarterly Financial Position Report

Acknowledge receipt of Quarterly Financial Position Report for the period January 1 through March 31, 2010.

### ITEM E: Investment Report

Acknowledge receipt of the Investment Report for April 2010 in accordance with Airway Heights Municipal Code §3.74.040, Committee – Monthly Report.

Ending investment balances on April 30, 2010 are:

LGIP #20	\$11,619,096.47
LGIP #22	326.20
LGIP #23	139,391.25
Certificate of Deposit – INB	<u>248,394.13</u>
Total	\$12,007,208.05

### ITEM F: Approval of Minutes

Request approval of Council meeting minutes for May 3, 2010.

**Motion by Deputy Mayor C Lawrence, Seconded by Councilmember Dashiell. Motion passed unanimously.**

**10. Action Items**

**ITEM G: Approval of Task Order 01-2010 with Century West Engineering**  
Request Council approval of Task Order 01-2010 with Century West Engineering authorizing the development of a reclaimed water system plan. Fiscal impact is not to exceed \$24,000.00 with the funds coming the Water-Sewer Capital Development Fund.  
**Motion by Deputy Mayor C Lawrence, Seconded by Councilmember S Lawrence. Motion passed unanimously.**

**ITEM H: Approval of Mayoral Letter to USDA Rural Development**  
Request Council approve the Mayor sending a letter to United States Department of Agriculture (USDA) Rural Development accepting the terms and conditions of the offer by Spokane County Treasurer as an alternative to Inland Northwest Bank terms to provide interim financing to the City of Airway Heights for construction costs of the AWRP project pending the issuance of long-term revenue bonds.  
*Previous action was on March 1, 2010.*

**Motion by Deputy Mayor C Lawrence, Seconded by Councilmember S Lawrence. Motion passed unanimously.**

**ITEM I: Approval of Legal Service Engagement w/Stanley Schultz**  
Request Council approval of a legal service engagement with Stanley Schultz for an amount not to exceed \$7,500.00 for matters relating to water resources.  
**Motion by Councilmember Dashiell, Seconded by Councilmember S Lawrence. Motion passed unanimously.**

**ITEM J: Approval of Change Order #5, AWRP Phase 1A**  
Request Council approval of change order #5 for the AWRP Phase 1A in the amount of \$19,244.00 plus sales tax of \$1,674.23 for a total of \$20,918.23, which increases the total contract amount for Phase 1A to \$7,811,417.71.  
**Motion by Deputy Mayor C Lawrence, Seconded by Councilmember Dashiell. Motion passed unanimously.**

**Ordinances:**

**ITEM K: 1<sup>st</sup> Read of Ordinance C-713, Commute Trip Reduction Plan**  
An ordinance amending the AHMC by repealing and replacing Chapter 10.16, Commute Trip Reduction.

**Ordinance Read by Clerk-Treasurer Richard Cook**  
**ITEM L: 2<sup>nd</sup> Read of Ordinance C-714, Amendment to Zoning Map**  
An ordinance approving Zoning Code Amendment ZMA 09-01, an amendment to the Zoning Map.  
**Jana McDonald, Environmental Engineer with CPM responded to some questions from the Council.**  
**Motion by Councilmember Pederson, Seconded by Councilmember S Lawrence. Motion passed unanimously.**

**Resolutions:**

**ITEM M: Resolution 2010-009, Declaring Certain Property Surplus**  
A resolution declaring certain property surplus and authorizing its disposal.

**Motion by Deputy Mayor C Lawrence, Seconded by Councilmember Richey. Motion passed unanimously.**

**ITEM N: Resolution 2010-011, Declaring the Official Intent**  
A resolution designating the Clerk-Treasurer to declare the official intent for the City to reimburse capital expenditures with tax-exempt bonds within the meaning of Treasury Regulation Section 1.150-2.

**Motion by Deputy Mayor C Lawrence, Seconded by Councilmember Dashiell. Motion passed unanimously.**

**11. Citizen's Comments**

Charlotte Stone, 412 S. Campbell, Airway Heights, WA, said she lived in Sunset Crossing. She commented on dogs that bark and stay outside 5 or 6 hours and some that bark at night. Her concern was that she didn't know if people knew the regulations regarding barking dogs. The direction was to have information be distributed regarding regulations about barking dogs.

**12. Staff Reports**

**Albert Tripp:** Reminder of the Council retreat on July 19 and July 26<sup>th</sup>.

**Nathan Smith:** No report

**Jeff Cochran:** Construction has started on the Russell St. waterline, Sprague to Highway 2. There was a Department of Ecology site visit today. The tapping team took second place in Tacoma and will go to Chicago next.

**J. C. Kennedy:** P J.'s daughter was in the Lilac Parade as a princess from Medical Lake High School.

**Derrick Braaten:** No report

**Victor Bolstad:** No report

**Richard Cook:** Mentioned the Lodging Tax Advisory Committee meeting on May 26<sup>th</sup>.

**13. Workshop-None**

**14. Executive Session-None**

**15. Adjournment**

**Adjourned Regular Session at 6:59 PM**

**APPROVED:**

**ATTEST:**

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**Patrick D. Rushing, Mayor**

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**Richard G. Cook, Clerk-Treasurer**

This meeting was audio and video recorded. Anyone wishing to view either copy may contact the Clerk-Treasurer at City Hall.