

**City of Airway Heights  
CITY COUNCIL  
MEETING MINUTES**

13120 W. 13<sup>th</sup> Ave. Airway Heights, Washington

Monday, June 1, 2009

**Agenda Workshop: 5:30 PM**

- 1. Call to Order by Mayor Pederson at 5:40 PM**
- 2. Roll Call by Clerk-Treasurer Richard Cook**

Mayor Matthew Pederson	P
Deputy Mayor Larry Haskell	P
Patrick Rushing	P
Charlotte Lawrence	P
Donald Mitchell	A
Kevin Richey	P
John Holloway	P

Staff Present: City Manager Albert Tripp; City Attorney Stanley Schwartz; Public Works Director Bryan St Clair; Parks, Recreation & Comm. Services Director J.C. Kennedy; Assistant Planner Derrick Braaten; Clerk-Treasurer Richard Cook; Accounting/Records Clerk Victor Bolstad.

**3. Agenda Review:**

Announcements/Presentations

**2009 Arbor Day Poster Contest Winner – by J.C. Kennedy**

**Water Comprehensive Plan Update – Dennis Fuller, Bryan St Clair**

Public Hearings - None

Consent Agenda

**ITEM A: Purchase Approval Register**

**ITEM B: Confirmation of Administrative Budget Transfer BT 2009-002**

Action Items

**ITEM C: Award of Bid for Sunset Crossing Park Project**

Ordinances:

**ITEM D: 1<sup>st</sup> Read of Ordinance C-700, Amending the 2009 Budget**

Resolutions: None

Workshop: **Capital Improvement Plan Update & Comprehensive Plan  
Amendment Process for 2009 – by Derrick Braaten**

Executive Session:

**Adjourned agenda workshop at 5:51 PM**

Legislative Session: 6:00 PM

1. **Invocation led by Councilmember Rushing**
2. **Pledge of Allegiance led by Mayor Matthew Pederson**
3. **Call to Order by Mayor Matthew Pederson at 6:01**
4. **Roll Call by Clerk-Treasurer Richard Cook**

Mayor Matthew Pederson	P
Deputy Mayor Larry Haskell	P
Patrick Rushing	P
Charlotte Lawrence	P
Donald Mitchell	A
Kevin Richey	P
John Holloway	P

Staff Present: City Manager Albert Tripp; City Attorney Stanley Schwartz; Public Works Director Bryan St Clair; Parks, Recreation & Comm. Services Director J.C. Kennedy; Assistant Planner Derrick Braaten; Clerk-Treasurer Richard Cook; Accounting/Records Clerk Victor Bolstad.

**Motion to excuse Councilmember Mitchell absence by Councilmember Rushing, Seconded by Councilmember Richey. Motion passed unanimously.**

5. **Agenda Approval**  
**Motion by Councilmember Rushing, Seconded by Councilmember Richey. Motion passed unanimously.**

6. **Announcements/Presentations:**

**2009 Arbor Day Poster Contest Winner – by J.C. Kennedy. Winner is Alyssa Verkovod**

**Water Comprehensive Plan Update – Dennis Fuller, Bryan St Clair**

**Non-Council announcements:**

**Deputy Mayor Haskell:**

**Councilmember Rushing:**

**Councilmember Lawrence:**

**Councilmember Mitchell:**

**Councilmember Richey:**

**Councilmember Holloway:**

**Mayor Pederson:** Airway Heights Baptist Church is celebrating their 50<sup>th</sup> Anniversary this Sat and Sun and welcomes anyone who would like to celebrate with them.

**7. Council Reports**

**Deputy Mayor Haskell:** No Report

**Councilmember Rushing:** Attended PS and PW meeting both were short and reported on by Mr. Holloway.

**Councilmember Lawrence:** No report

**Councilmember Richey:** No Report

**Councilmember Holloway:** PW meeting discussed Century West presentation on the agenda tonight and the water update.

**Mayor Pederson:** Attended the special meeting last Tuesday regarding pay increase for Council positions, the increases passed for the next term members voted in.

Councilmember's will receive an increase to \$500.00, Deputy Mayor to \$750.00 and Mayor to \$2,000. Per month. Traditions park is progressing nicely and would like to thank the builder and staff for the hard work developing that park.

**8. Public Hearings: None**

**9. Consent Agenda**

**ITEM A: Purchase Approval Register**

Requesting approval of the Purchase Approval Register in the amount of \$112,119.40 to Century West Engineering for Professional Services, \$14,684.91 to Witherspoon, Kelly, et al for Professional Services for total of \$126,804.31

**ITEM B: Confirmation of Administrative Budget Transfer BT 2009-002**

Request confirmation of Administrative Budget Transfer BT 2009-002 which transfers within the Current Expense Fund, a total of \$6,133.00, as reported on the attached "BT 2009-002" form.

**Motion by Councilmember Rushing, Seconded by Councilmember Richey. Motion passed unanimously.**

**10. Action Items**

**ITEM C: Award of Bid for Sunset Crossing Park Project**

Request Council award the construction bid for Sunset Crossing Park Development Project. The work includes, but is not limited to, mobilization, earthwork, hardscape, utilities, irrigation and landscaping. Source of funding is \$170,291.40 from the Park Reserve Fund.

**Motion by Councilmember Rushing, Seconded by Councilmember Richey. Motion passed unanimously.**

**Ordinances:**

**ITEM D: 1<sup>st</sup> Read of Ordinance C-700, Amending the 2009 Budget**

An ordinance amending the 2009 Budget for the Current Expense Fund, Park Reserve Fund, Police Reserve Fund, Casino Impact Fund, Capital Improvement Fund and the Water-Sewer Fund.

**Read by Clerk-Treasurer Richard Cook**

**Resolutions: None**

**11. Citizen's Comments - None**

**12. Staff Reports**

**Albert Tripp: No Report**

**Stanley Schwartz: No Report**

**Bryan St Clair: No Report**

**Derrick Braaten:** Still working on the Comp. plan updates and will keep you posted.

**Victor Bolstad:**

**Richard Cook:** Two years ago we received a grant from the State for scanning records such as minutes, ordinances and resolutions from 1955 to current. The originals are now stored in the Eastern Washington Regional Archives in Cheney and you can access a scanned version on the 'R' drive of the City's computer network to review. Victor worked very hard on gathering all the information for scanning, making sure all was in order and sending to Olympia, Good job Victor.

**13. Workshop**

**Capital Improvement Plan Update & Comprehensive Plan Amendment**

**Process for 2009. By Derrick Braaten**

**14. Executive Session: None**

**15. Adjournment:**

**Motion to adjourn by Councilmember Lawrence, Seconded by Councilmember Rushing. Motion passed unanimously.**

**Adjourned Regular Session at 7:08 PM**

**APPROVED:**

**ATTEST:**

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**Matthew S. Pederson, Mayor**

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**Richard G. Cook, Clerk-Treasurer**

This meeting was audio and video recorded. Anyone wishing to view either copy may contact the Clerk-Treasurer at City Hall.