

***City of Airway Heights***  
**CITY COUNCIL**  
**MEETING MINUTES**

13120 W. 13<sup>th</sup> Ave. Airway Heights, Washington

*Monday, June 7, 2010*

**Agenda Workshop: 5:30 PM**

- 1. Call to Order by Mayor Patrick Rushing at 5:33 PM**
- 2. Roll Call Clerk-Treasurer Richard Cook**

Mayor Patrick Rushing	P
Deputy Mayor Charlotte Lawrence	P
Steve Lawrence	P
Tanya Dashiell	P
Kevin Richey	A
Matthew Pederson	P
John Holloway	P

Staff Present: City Manager Albert Tripp; City Attorney Stanley Schwartz; Acting Public Works Director Jeffery Cochran; Recreation & Comm. Services Director J.C. Kennedy; City Planner Derrick Braaten; Clerk-Treasurer Richard Cook; Accounting/Records Clerk Victor Bolstad.

**3. Agenda Review:**

Announcements/Presentations  
Public Hearings  
Consent Agenda

**ITEM A: Purchase Approval Register**

**ITEM B: Warrant Register Approval**

**ITEM C: Approval of Minutes**

Action Items

**ITEM D: Approval of LTAC Recommendations**

**ITEM E: Approval of Agreement with FCS Group**

**ITEM F: Amending the existing contract with the AH Festival Association**

**ITEM G: Approve purchase of Avista Ortho Map Data**

**ITEM H: Approval of 2010 Subrecipient Agreement w/Spokane County**

Ordinances:

**ITEM I: 2<sup>nd</sup> Read of Ordinance C-713, Commute Trip Reduction Plan**

Workshop:

Executive Session:

**Adjourned agenda workshop at 6:03 PM**

Legislative Session: 6:00 PM

1. **Invocation led by Pastor Dale Jenkins**
2. **Pledge of Allegiance led by Ruby Thompson, Arbor Day Poster Contest Winner**
3. **Call to Order by Mayor Patrick Rushing at 6:11 PM**
4. **Roll Call by Clerk-Treasurer Richard Cook**

Mayor Patrick Rushing	P
Deputy Mayor Charlotte Lawrence	P
Steven Lawrence	P
Tanya Dashiell	P
Kevin Richey	A
Matthew Pederson	P
John Holloway	P

Staff Present: City Manager Albert Tripp; City Attorney Stanley Schwartz; Acting Public Works Director Jeffery Cochran; Parks, Recreation & Comm. Services Director J.C. Kennedy; City Planner Derrick Braaten; Clerk-Treasurer Richard Cook; Accounting/Records Clerk Victor Bolstad.

**Motion by Deputy Mayor C Lawrence to excuse Councilmember Richey due to sickness, seconded by Councilmember S Lawrence. Motion carried unanimously.**

5. **Agenda Approval:**  
**Motion by Deputy Mayor C Lawrence, Seconded by Councilmember Dashiell to table Item F and approve the agenda. Motion carried unanimously.**
6. **Announcements/Presentations:**  
**Non-Council announcements: None**  
**Deputy Mayor C Lawrence:**  
**Councilmember S Lawrence:**  
**Councilmember Dashiell:**  
**Councilmember Richey:**  
**Councilmember Pederson:**  
**Councilmember Holloway:**  
**Mayor Rushing:**
7. **Council Reports:**  
**Deputy Mayor C Lawrence:** Did not have a Finance Committee meeting. Attended the Lodging Tax Advisory Committee (LTAC) meeting on May 26<sup>th</sup>. The Committee had presentations from the City of Airway Heights Parks and Recreation department for their application for the Airway Heights Festival and from a representative from Spokane County Raceway for two events at the track. The recommended allocations are on the agenda. Talked about the next application period and using LTAC money for highway signs.

**Councilmember S Lawrence:** Attended the Community Economic Development Committee (CEDC) meeting and the Public Safety Committee meeting.

**Councilmember Dashiell:** Attended the Public Safety Committee meeting last Tuesday. The training program for “Laser Shot” was discussed and demonstrated. This simulates different scenarios for Police training and should minimize overtime. Chief Ledgerwood gave an update on the Joint Operations Plan.

**Councilmember Richey:** Absent

**Councilmember Pederson:** At the Public Works Committee we talked about the 6-year transportation improvement plan and changes to the plan including Lawson St. and 14<sup>th</sup> Ave.; the Spokane County Memorandum of Understanding for acquiring part of the 70 acres for reclaimed water purposes and a sports complex; Highway 2 Pedestrian Crossings and a lighting issue; Lawson St. reconstruction with ARRA funding; change orders for Phase 1B and Phase 1A of the project; and a transportation benefit district. Also attended the CEDC meeting and had a presentation by Susan Winchell regarding the Planning Grant; a presentation by Allen Allbee for creating flags for the City, department flag, City flag, fire department flag; talked about the second read of the CTR ordinance; the Airway Heights Festival agreement, the Complete Streets ordinance, a CDBG Subrecipient agreement, a Guaranteed Ride Home agreement, a resolution on JLUS, and a resolution regarding a Fire District 10 Operations Plan.

**Councilmember Holloway:** No report

**Mayor Rushing:** Attended meeting for regional governance; attended the ceremony for the State Veterans Cemetery; attended the Agora Awards at the Davenport; accompanied the Special Olympic Torch through Airway Heights; went to STA Planning and Operations meeting and discussed STA Comp Plan; attended the ground breaking at Fairchild for the Fitness Center; met with Albert and Stanley on current issues; attended the NE Council of Mayors in Deer Park; had an Ad Hoc meeting on the water intertie agreement; attended AWC meeting on training for elected officials; on Tuesday going to Phoenix and visit Luke Air Force Base and City Hall.

**8. Public Hearings: None**

**9. Consent Agenda:**

**ITEM A: Purchase Approval Register**

Requesting approval of the Purchase Approval Register in the amount of \$762,439.41 to IMCO General Construct for AWRP Ph 1B Progress Payment #7, \$29,854.67 to Robert B Goebel Gen Con for AWRP Ph 1A Progress Payment #14, \$147,043.81 to Century West Engineering for Engineering Services, for a total of \$939,337.89.

**ITEM B: Warrant Register Approval**

The Warrant Register for March 2010 consists of Claims vouchers 27493 through 27675 totaling \$1,038,163.11 and Payroll vouchers 22634 through 22649 and Electronic Payroll Transfer notices E901904 through E901981 totaling \$239,742.70 for a total of \$1,277,905.81.

**ITEM C: Approval of Minutes**

Request approval of Council meeting minutes for May 17, 2010.

**Motion by Deputy Mayor C Lawrence, Seconded by Councilmember Pederson. Motion carried unanimously.**

**10. Action Items:**

- ITEM D: Approval of LTAC Recommendations**  
Request Council approval of the Lodging Tax Advisory Committee (LTAC) recommendations to fund one project application for the City of Airway Heights and to fund two applications for the Spokane County Raceway. Total amount requested is \$20,800.00.  
**Motion by Deputy Mayor C Lawrence, Seconded by Mayor Rushing. Motion failed unanimously (0 Ayes, 6 Nays). Further discussion.**  
**Motion by Deputy Mayor C Lawrence, seconded by Councilmember S Lawrence to award \$9,500.00 for the City of Airway Heights request and to request representatives of Spokane County Raceway to make a presentation to the Council at the June 21<sup>st</sup> meeting regarding their project application and marketing plan. Motion carried unanimously (6 Ayes, 0 Nays).**
- ITEM E: Approval of Agreement with FCS Group**  
Request Council approval of a contract agreement with Financial Consulting Solutions Group to perform a rate study that updates the existing utility models, customer classes, rate design, general facility charges (GFC) and cost of service allocations. Fiscal impact is \$36,700.00 from the Water-Sewer Capital Development Fund.  
**Motion by Deputy Mayor C Lawrence, Seconded by Councilmember Dashiell to approve the contract for \$40,000.00 due to adding another task to the contract for including the impact of a low income exemption on utility rates. Motion carried unanimously.**
- ITEM F: Amending the existing contract with the AH Festival Association**  
Request Council approval of the amendments to the contract with the Airway Heights Festival Association.  
**This item was tabled with no vote and will go back through Council Committees.**
- ITEM G: Approve purchase of Avista Ortho Map Data**  
Request Council approval to purchase the Avista Corporation ortho map data for use in sewer collection system planning. One-Time fee of \$1622.83 and annual subscription fee of \$858.62.  
**Motion by Deputy Mayor C Lawrence, Seconded by Councilmember Dashiell. Motion carried unanimously.**
- ITEM H: Approval of 2010 Subrecipient Agreement w/Spokane County**  
Request Council approval of the 2010 Subrecipient Agreement between Spokane County Community Services, Housing and Community Development and the City of Airway Heights. The agreement provides \$223,856.00 to connect city wells to the reservoir South of McFarlane Rd. City of Airway Heights 20 percent match is budgeted at \$55,964.00.

**Motion by Deputy Mayor C Lawrence, Seconded by Councilmember S Lawrence. Motion carried unanimously.**

**Ordinances:**

**ITEM I: 2<sup>nd</sup> Read of Ordinance C-713, Commute Trip Reduction Plan**  
An ordinance amending the AHMC by repealing and replacing Chapter 10.16, Commute Trip Reduction.  
**Motion by Deputy Mayor C Lawrence, Seconded by Councilmember Dashiell. Motion carried unanimously.**

**Resolutions:** None

**11. Citizen's Comments:** None

**12. Staff Reports:**

**Albert Tripp:** Wanted to clarify that the Council wanted a presentation at the June 21<sup>st</sup> meeting by representatives of Spokane County Raceway regarding their Lodging Tax project applications and marketing plan.

**Stanley Schwartz:** No report

**Jeffery Cochran:** The water line on 6<sup>th</sup> Avenue and Russell will be open tomorrow. We are doing striping in school zones.

**J. C. Kennedy:** No report

**Derrick Braaten:** No report

**Victor Bolstad:** No Report

**Richard Cook:** Reported the advertisement for Lodging Tax Committee members will be published in the Cheney Free Press on Thursday. Applications are due back to the City by July 2<sup>nd</sup>.

**13. Workshop:** None

**14. Executive Session:** None

**15. Adjournment:**  
**Adjourned Regular Session at 7:09 PM**

**APPROVED:**

**ATTEST:**

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**Patrick D. Rushing, Mayor**

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**Richard G. Cook, Clerk-Treasurer**

This meeting was audio and video recorded. Anyone wishing to view either copy may contact the Clerk-Treasurer at City Hall.