City of Airway Heights
CITY COUNCIL
MEETING MINUTES

13120 W. 13th Ave. Airway Heights, Washington

Monday, June 21, 2010

Agenda Workshop: 5:30 PM

1. **Call to Order by Mayor Patrick Rushing at 5:33 PM**
2. **Roll Call Clerk-Treasurer Richard Cook**

Mayor Patrick Rushing	P
Deputy Mayor Charlotte Lawrence	A
Steve Lawrence	P
Tanya Dashiell	P
Kevin Richey	A
Matthew Pederson	P
John Holloway	A

Staff Present: Deputy City Manager Lee Bennett; Acting Public Works Director Jeff Cochran; Fire Chief Tom Ledgerwood, City Planner Derrick Braaten: Clerk-Treasurer Richard Cook; Accounting/Records Clerk Victor Bolstad.

3. **Agenda Review:**

Announcements/Presentations
Public Hearings
Consent Agenda

ITEM A: Purchase Approval Register
ITEM B: Warrant Register Approval
ITEM C: Confirmation of Administrative Budget Transfer BT 2010-003
ITEM D: Summary Report Treasurers Report and Bank Reconciliation
ITEM E: Investment Report
ITEM F: Approval of Minutes

Action Items

ITEM G: Approval of LTAC Recommendations
ITEM H: Amendment #7 to Guaranteed Ride Home Agreement

Ordinances:

ITEM I: 1st Read of Ordinance C-716, Amending the 2010 Budget
ITEM J: 1st Read of Ordinance C-717, AHMC Ch. 13.10, Reclaimed Water

Resolutions:

ITEM K: Resolution 2010-014, 6 Year Transportation Improvement Program
ITEM L: Resolution 2010-015, West Plains Annexation Area Fire Plan
ITEM M: Resolution 2010-016, Green House Gas Reduction Emission Policies
ITEM N: Resolution 2010-017, Agreement with WA Dept of Ecology

ITEM O: Resolution 2010-018, Supporting JLUS Collaborative Process

Workshop:

Executive Session:

Adjourned agenda workshop at 5:59 PM

Legislative Session: 6:00 PM

1. **Invocation led by Pastor Dale Jenkins**
2. **Pledge of Allegiance led by Mayor Patrick Rushing**
3. **Call to Order by Mayor Patrick Rushing at 6:16 PM**
4. **Roll Call by Clerk-Treasurer Richard Cook**

Mayor Patrick Rushing	P
Deputy Mayor Charlotte Lawrence	A
Steven Lawrence	P
Tanya Dashiell	P
Kevin Richey	A
Matthew Pederson	P
John Holloway	A

Staff Present: Deputy City Manager Lee Bennett; City Attorney Stanley Schwartz; Acting Public Works Director Jeff Cochran; Fire Chief Tom Ledgerwood; City Planner Derrick Braaten; Clerk-Treasurer Richard Cook; Accounting/Records Clerk Victor Bolstad.
Motion to excuse Deputy Mayor C Lawrence, Councilmember Holloway, and Councilmember Richey by Councilmember Dashiell, Seconded by Councilmember S Lawrence. Motion passed unanimously.

5. **Agenda Approval**
   Motion to approve the Council agenda by Councilmember S Lawrence, Seconded by Councilmember Dashiell. Motion approved unanimously.

6. **Announcements/Presentations**
   LTAC Application Presentation-Spokane County Raceway
   This item was tabled until the July 6, 2010 Council meeting.

   Non-Council announcements: None
   Deputy Mayor C Lawrence:
   Councilmember S Lawrence:
   Councilmember Dashiell:
   Councilmember Richey:
   Councilmember Pederson:
   Councilmember Holloway:
   Mayor Rushing:

7. **Council Reports**
   Deputy Mayor C Lawrence: Absent
   Councilmember S Lawrence: I missed the CEDC meeting. I did attend the Ad Hoc meeting where we discussed the Library options and the Blue Ribbon Panel on wages and benefits.

Councilmember Dashiell: I attended the Finance Committee meeting. Everything is on the agenda or has been discussed. The Red Flags Rule deadline has been extended until December 31, 2010. We talked about the first quarter budget position.
Councilmember Richey: Absent
Councilmember Pederson: I attended the Community Economic and Development (CEDC) meeting. We discussed the emergency moratorium for mining zone changes to the Comprehensive Plan; participation as a member in Greater Spokane Incorporated; a resolution for the support of JLUS; the Spokane County agreement for Fiscal Strategy; the land acquisition from Spokane County; lobbyist services; the annexation to the east; an update on the City's fiscal report; the Guaranteed Ride Home agreement; Lodging Tax Advisory Committee Board openings; and the future of the Highway 2 corridor. Also attended the Public Works Committee meeting. Discussed the Six Year Transportation Improvement Program; a Memorandum of Understanding with Spokane County for property acquisition; a reclaimed water ordinance; an Engineering Tech position in the City; a change order for Phase 1A of the AWRF project; Transportation Benefit District benefits; a Circulation Plan; and a CDBG task order for Wells 1 and 4.
Councilmember Holloway: Absent
Mayor Rushing: Met with Rusty Mitchell of Luke Air Force Base. Also met with the mayor of Glendale AZ. May move forward with legislation in Washington for protection of the Air Force bases. Attended the dedication of Martin Luther King Way. Discussed with Senator Lisa Brown to have her sponsor legislation for the protection of Air Force bases. Attended the Ad Hoc meeting on the Library and the Blue Ribbon Panel on employee benefits. Tomorrow I will attend the AWC Conference.

8. Public Hearings: 6 Year Transportation Improvement Program

The Public Hearing was opened at 6:33 PM.
Acting PW Director Cochran briefed the Council. There was no public testimony.
Hearing closed at 6:34 PM.

9. Consent Agenda

ITEM A: Purchase Approval Register
Requesting approval of the Purchase Approval Register in the amount of $1,122,389.26 to IMCO General Construct for AWRF Ph 1B Progress Payment #8, $110,394.42 to Century West Engineering for Engineering Services, $169,801.23 to Northeast Electric, LLC for Pedestrian Crossings Progress Payment #2, for a total of $1,402,584.91.

ITEM B: Warrant Register Approval
The Warrant Register for May 2010 consists of Claims vouchers 27831 through 27986 totaling $1,786,657.39 and Payroll vouchers 22666 through 22678 and Electronic Payroll Transfer notices E902061 through E902139 totaling $228,933.27 for a total of $2,015,590.66.

ITEM C: Confirmation of Administrative Budget Transfer BT 2010-003
Request confirmation of Administrative Budget Transfer BT 2010-003, which transfers within the Water-Sewer Debt Service Fund, a total of $961,934.00, as reported on the attached "BT 2010-003" form.

ITEM D: Summary Report Treasurers Report and Bank Reconciliation

Acknowledge receipt of the Summary Report of City of Airway Heights Treasurer's Report and Bank Reconciliation for January, February and March 2010.

Bank account Cash and Investments and Fund Balance total are:

January 2010	$11,820,506.67
February 2010	$12,930,929.72
March 2010	$13,898,426.72

ITEM E: Investment Report

Acknowledge receipt of the Investment Report for May 2010 in accordance with Airway Heights Municipal Code §3.74.040, Committee – Monthly Report.

Ending investment balances at May 31, 2010 are:

LGIP #20	$11,621,769.93
LGIP #22	326.27
LGIP #23	139,423.33
Certificate of Deposit – INB	248,394.13
Total	$12,009,913.66

ITEM F: Approval of Minutes

Request approval of Council meeting minutes for June 7, 2010.

Motion by Councilmember Dashiell, Seconded by Councilmember S Lawrence. Motion carried unanimously.

10. Action Items

ITEM G: Approval of LTAC Recommendations

Request Council approval of the Lodging Tax Advisory Committee (LTAC) recommendations to fund to fund two applications for the Spokane County Raceway, each in the amount of $9,500.00.

This item was tabled to the July 6, 2010 Council meeting.

ITEM H: Amendment #7 to the Guaranteed Ride Home Agreement

Request Council approval of Amendment #7 to the Spokane County Guaranteed Ride Home Agreement, dated March 17, 2003. This continues the City of Airway Heights' participation through March 1, 2011.

Motion by Councilmember Dashiell, Seconded by Councilmember S Lawrence. Motion carried unanimously.

Ordinances:

ITEM I: 1st Read of Ordinance C-716, Amending 2010 Budget

An ordinance amending the 2010 Budget for the Current Expense Fund, Street Fund, Park Reserve Fund, Hotel-Motel Tax Fund, Water-Sewer Fund and the Water-Sewer Capital Development Fund.

Ordinance was read by the Clerk-Treasurer.

ITEM J: 1st Read of Ordinance C-717, AHMC Ch. 13.10, Reclaimed Water

An ordinance amending AHMC Title 13, Public Services, by adding Chapter 13.10, Reclaimed Water.

Ordinance was read by the Clerk-Treasurer.

Resolutions:

ITEM K: **Resolution 2010-014, 6 Year Transportation Improvement Program**
A resolution adopting the 6 Year Transportation Improvement Program for 2011-2016.
Motion by Councilmember Dashiell, Seconded by Councilmember S Lawrence. Motion carried unanimously.

ITEM L: **Resolution 2010-015, West Plains Annexation Area Fire Plan**
A resolution accepting the West Plains Annexation Area Fire Operational Plan between the City of Airway Heights and Spokane County Fire District 10.
Motion by Councilmember Pederson, Seconded by Councilmember Dashiell. Motion carried unanimously.

ITEM M: **Resolution 2010-016, Green House Gas Reduction Emission Policies**
A resolution adopting Green House Gas Reduction Emission Policies.
Motion by Councilmember S Lawrence, Seconded by Councilmember Dashiell. Motion carried unanimously.

ITEM N: **Resolution 2010-017, Agreement with WA Dept of Ecology**
A resolution authorizing the City of Airway Heights Manager or Designee to execute an agreement between the City and the State Department of Ecology.
Motion by Councilmember Dashiell, Seconded by Councilmember S Lawrence. Motion carried unanimously.

ITEM O: **Resolution 2010-018, Supporting JLUS Collaborative Process**
A resolution supporting a collaborative process to implement the recommendations of the Joint Land Use Study (JLUS) for Fairchild Air Force Base.
Motion by Councilmember S Lawrence, Seconded by Councilmember Dashiell. Motion carried unanimously.

11. Citizen's Comments: None

12. Staff Reports:

Lee Bennett: The City Manager is gone on vacation today and tomorrow and will be at the Association of Washington Cities conference Wednesday through Friday.
Stanley Schwartz: No report
Jeff Cochran: The new Public Works Director will start July 6th. The City's tapping team is in Chicago this week.
Tom Ledgerwood: We are in negotiations with Spokane County Raceway to provide EMS services at the track. Now we are just performing fire protections services.
Derrick Braaten: We are starting the comprehensive plan amendment process.
Victor Bolstad: No report

Richard Cook: The State Auditor will start the City's 2009 audit this week. Also, Tammie McClure from the Department of Ecology will be here tomorrow to do a site visit regarding a review of files and records for the AWRF project.

13. Workshop:

Proposed Sports Complex Acquisition

Deputy City Manager Bennett gave an overview of meetings and communications that have taken place to date and also the pros and cons of the property acquisition. Doug Chase, Spokane County Parks Director was present and answered questions of the Council. There was discussion that the property proposed for purchase would be used for reclaimed water beds for the City utilities and for a sports complex. There was clarification of the timeline for the City to install requested improvements. Mr. Chase indicated the County may request improvements to be made in the near future.

14. Executive Session: None

15. Adjournment

Adjourned Regular Session at 7:41 PM

APPROVED: **ATTEST:**

Patrick D. Rushing, Mayor **Richard G. Cook, Clerk-Treasurer**

This meeting was audio and video recorded. Anyone wishing to view either copy may contact the Clerk-Treasurer at City Hall.