

**City of Airway Heights  
CITY COUNCIL  
MEETING MINUTES**

13120 W. 13<sup>th</sup> Ave. Airway Heights, Washington

Monday, July 21, 2008

Agenda Workshop: 5:30 PM

1. **Call to Order by Mayor Matthew Pederson at 5:32 PM**
2. **Roll Call by Clerk Treasurer Richard Cook**

Mayor Matthew Pederson	P
Deputy Mayor Larry Haskell	P
Patrick Rushing	P
Charlotte Lawrence	P
Donald Mitchell	P
Kevin Richey	P
John Holloway	P

Staff Present: City Manager Albert Tripp; City Attorney Stanley Schwartz; Public Works Director Bryan St Clair; Police Chief Lee Bennett, Fire Chief John Schoen, Community Development Director Alfred Pili'aloha; Clerk-Treasurer Richard Cook; Accounting/Records Clerk Victor Bolstad.

3. **Agenda Review:**

Announcements/Presentations

**Collaborative Planning Update- Susan Winchell, William Grimes**

Public Hearings

Consent Agenda

**ITEM A: Warrant Register Approval**

Action Items

**ITEM B: Lodging Tax Advisory Committee Nominations & Appointments**

**ITEM C: Approval of License & Permit for Use of Right-of-Way**

**ITEM D: Award of Bid for Lawson St Waterline Project**

**ITEM E: Approval of Amendment #1 to Engineering Services Contract**

**ITEM F: Approval of Property Purchase for Wellhead Protection**

**Ordinances:**

**ITEM G: 1<sup>st</sup> Read of Ordinance C-678, Replacing AHMC Title 15 Building Code**

**ITEM H: 2<sup>nd</sup> Read of Ordinance C-681, Adding Ch 12.09, Park and Park Facility Naming Policy**

**ITEM I: 1<sup>st</sup> Read of Ordinance C-684, Amendment of Zoning Map**

**Resolutions:**

**ITEM J: Resolution 2008-021, Repealing Resolution 2005-008**

**ITEM K: Resolution 2008-022, Declaring Certain Property Surplus**

**ITEM L: Resolution 2008-023, Vacating Utility Easement and Confirming Replacement Easement**

Executive Session:

Workshop:

**Adjourned agenda workshop at 5:41 PM**

Legislative Session: PM

1. **Invocation – not addressed**
2. **Pledge of Allegiance – not addressed**
3. **Call to Order by Mayor Matthew Pederson at 6:03 PM**
4. **Roll Call by Clerk Treasurer Richard Cook**

Mayor Matthew Pederson	P
Deputy Mayor Larry Haskell	P
Patrick Rushing	P
Charlotte Lawrence	P
Donald Mitchell	P
Kevin Richey	P
John Holloway	P

Staff Present: City Manager Albert Tripp; City Attorney Stanley Schwartz; Public Works Director Bryan St Clair; Police Chief Lee Bennett, Fire Chief John Schoen, Community Development Director Alfred Pili’aloha; Clerk-Treasurer Richard Cook; Accounting/Records Clerk Victor Bolstad.

5. **Agenda Approval**  
**Motion by Deputy Mayor Haskell, Seconded by Councilmember Lawrence. Motion carried unanimously.**

6. **Announcements/Presentations**

**Collaborative Planning Update- Susan Winchell, William Grimes**

**Non-Council announcements: None**

7. **Council Reports: None**
8. **Public Hearings- None**

9. **Consent Agenda**

**ITEM A: Warrant Register Approval**

The Warrant Register for June 2008 consists of Claims vouchers 24024 through 24231 totaling \$745,019.54 and Payroll vouchers 22268 through 22284 and Electronic Payroll Transfer notices 900322 through 900404 totaling \$239,345.25 for a total of \$984,364.79.

**Motion by Councilmember Lawrence, Seconded by Councilmember Ritchey. Motion carried unanimously.**

10. **Action Items**

**ITEM B: Lodging Tax Advisory Committee Nominations & Appointments**

Request Council confirm the nominations to the Lodging Tax Advisory Committee.

**Mayor Pederson steps down from dais.**

**Deputy Mayor Haskell is now chair.**

**Deputy Mayor Haskell motions to appoint Lisa Pederson to the LTAC, Seconded by Councilmember Rushing. Motion carried unanimously.**

**Deputy Mayor Haskell motions to appoint Charlotte Lawrence to the LTAC, Seconded by Councilmember Rushing. Carried 5-0-1(Councilmember Lawrence).**

**Deputy Mayor Haskell motions to appoint Jack Grady to the LTAC, Seconded by Councilmember Rushing. Motion carried unanimously.**

**Deputy Mayor Haskell motions to appoint Valerie Santillanes to the LTAC, Seconded by Councilmember Lawrence. Motion carried unanimously.**

**Mayor Pederson resumes as Chair**

**ITEM C: Approval of License & Permit for Use of Right-of-Way**

Request Council approval of a license and permit for West Plains Auto Sales (Gene's Auto) for the use of right-of-way to display and locate vehicles for sale in a commercial manner.

**Motion by Councilmember Rushing, Seconded by Councilmember Lawrence. Motion carried 6 – 1(Councilmember Holloway).**

**ITEM D: Award of Bid for Lawson St Waterline Project**

Request Council award the bid for the Lawson St waterline to the apparent low bidder L & L Cargile, Inc with a total bid of \$188,522.00.

**Motion by Councilmember Rushing, Seconded by Councilmember Lawrence. Motion carried unanimously.**

**ITEM E: Approval of Amendment #1 to Engineering Services Contract**

Request Council approval of Amendment #1 to the Engineering Services Contract between Century West Engineering and the City. This amendment provides for construction management services for the Lawson St Waterline Project. Estimated cost is \$34,000.00.

**Motion by Councilmember Rushing, Seconded by Councilmember Lawrence. Motion carried unanimously.**

**ITEM F: Approval of Property Purchase for Wellhead Protection**

Request Council approval of a Real Estate Purchase and Sale Agreement between the City and Lemke Living Trust for the purchase of property to provide wellhead protection for Well#8, Source #10(formerly Well#2). Purchase amount is \$5300.00 from Water-Sewer Fund, funds will be transferred from 2<sup>nd</sup> Quarter Percent of the REET line.

**Motion by Deputy Mayor Haskell, Seconded by Councilmember Lawrence. Motion carried unanimously.**

**Ordinances:**

**ITEM G: 1<sup>st</sup> Read of Ordinance C-678, Replacing AHMC Title 15 Building Code**

An ordinance repealing the existing AMHC Title 15 Building Code and adding a new Title, 15 Building Code.

**Read by Clerk Treasurer Richard Cook**

**ITEM H: 2<sup>nd</sup> Read of Ordinance C-681, Adding Ch 12.09, Park and Park Facility Naming Policy**

An ordinance adding Chapter 12.09, Park and Park Facility Naming Policy to the AHMC.

**Read by Clerk Treasurer Richard Cook**

**Motion by Councilmember Rushing, Seconded by Councilmember Lawrence. Motion carried unanimously.**

**ITEM I: 1<sup>st</sup> Read of Ordinance C-684, Amendment of Zoning Map**

An ordinance approving a rezone of 1.83 acres at the northwest corner of 6<sup>th</sup> Ave and future extension of Easy St from R-1 to R-2 and amending the Zoning Map of the City.

**Read by Clerk Treasurer Richard Cook**

**Resolutions:**

**ITEM J: Resolution 2008-021, Repealing Resolution 2005-008**

A resolution repealing Resolution 2005-008 relating to the payment of the City of Spokane utility tax on water and sewer services and authorizing payment of withheld taxes to the City of Spokane.

**Read by Clerk Treasurer Richard Cook**

**Motion by Deputy Mayor Haskell, Seconded by Councilmember Lawrence. Motion carried unanimously.**

**ITEM K: Resolution 2008-022, Declaring Certain Property Surplus**

A resolution declaring certain property excess and authorizing its sale.

**Read by Clerk Treasurer Richard Cook**

**Motion by Councilmember Rushing, Seconded by Councilmember Lawrence. Motion carried, Mayor Pederson against.**

**ITEM L: Resolution 2008-023, Vacating Utility Easement and Confirming Replacement Easement**

A resolution vacating utility easement and confirming replacement of utility easement as depicted on Airway Business Centre Alteration to Binding Site Plan 93-001

**Read by Clerk Treasurer Richard Cook**

**Motion by Councilmember Rushing, Seconded by Councilmember Lawrence. Motion carried unanimously.**

**11. Citizen's Comments - None**

## 12. Staff Reports

**Stanley Schwartz:** no report

**Alfred Pili'alo**ha: no report

**Lee Bennett:** no report

**John Schoen:** no report

**Albert Tripp:** 1 item, City negotiating solid waste contract with Sunshine Disposal however the contract expires the end of the month, therefore requesting a special meeting to discuss and solve the issues. Geiger Spur Railroad ribbon cutting ceremony was held today, Chip attended the event with Albert.

**Victor Bolstad:** no report

**Richard Cook:** no report

## 13. Workshop- None

## 14. Executive Session

### **Adjourned to Executive Session at 8:57 PM**

Discussion with City Legal Counsel representing the City in litigation or potential litigation to which the City, the City Council, or City employees are, or are likely to become a party when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the City.

### **Reconvened to Regular Session at 9:16 PM**

## 15. Adjournment

**Motion to adjourn by Councilmember Rushing, Seconded by Councilmember Holloway. Motion carried unanimously.**

**Adjourned Regular Session at 9:17 PM**

**APPROVED:**

**ATTEST:**

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**Matthew S. Pederson, Mayor**

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**Richard G. Cook, Clerk-Treasurer**

This meeting was audio and video recorded. Anyone wishing to view either copy may contact the Clerk-Treasurer at City Hall.