

**City of Airway Heights  
CITY COUNCIL  
MEETING MINUTES**

13120 W. 13<sup>th</sup> Ave. Airway Heights, Washington

Monday, August 2, 2010

Agenda Workshop: 5:30 PM

- 1. Call to Order by Mayor Patrick Rushing at 5:37 PM**
- 2. Roll Call Clerk-Treasurer Richard Cook**

Mayor Patrick Rushing	P
Deputy Mayor Charlotte Lawrence	P
Steve Lawrence	P
Tanya Dashiell	A
Kevin Richey	A
Matthew Pederson	P
John Holloway	P

Staff Present: City Manager Albert Tripp; Public Works Director Kelly Williquette; Clerk-Treasurer Richard Cook; Accounting/Records Clerk Victor Bolstad.

**3. Agenda Review:**

Announcements/Presentations

Public Hearings

Consent Agenda

**ITEM A: Purchase Approval Register**

**ITEM B: Warrant Register Approval**

**ITEM C: Summary Report Treasurers Report and Bank Reconciliation**

**ITEM D: Investment Report**

**ITEM E: Approval of Minutes**

Action Items

**ITEM F: Approval of LTAC Recommendations**

**ITEM G: Approval of Amendment 2 to Engineering Agreement**

**ITEM H: Approval of Professional Service Agreement**

**ITEM I: Authorization to purchase Property to Support the AWRP**

**ITEM J1: Land Exchange with Spokane County- Workshop**

**ITEM J2: Land Exchange with Spokane County- Public Hearing**

**ITEM J3: Memorandum of Understanding w/Spokane County for Land Exchange**

Ordinances:

Resolutions:

Workshop: **Update to Council Rules**

Executive Session:

**Adjourned agenda workshop at 5:56 PM**

## Legislative Session: 6:00 PM

1. **Invocation led by Pastor Dale Jenkins**
2. **Pledge of Allegiance led by City Attorney Stanley Schwartz**
3. **Call to Order by Mayor Patrick Rushing at 6:11 PM**
4. **Roll Call by Clerk-Treasurer Richard Cook**

Mayor Patrick Rushing	P
Deputy Mayor Charlotte Lawrence	P
Steven Lawrence	P
Tanya Dashiell	A
Kevin Richey	A
Matthew Pederson	P
John Holloway	P

Staff Present: City Manager Albert Tripp; City Attorney Stanley Schwartz; Public Works Director Kelly Williquette; Clerk-Treasurer Richard Cook; Accounting/Records Clerk Victor Bolstad.

**Motion by Deputy Mayor C Lawrence to excuse the absence of Councilmembers Dashiell and Richey, Seconded by Councilmember S Lawrence. Motion passed unanimously.**

### 5. **Agenda Approval**

**Motion by Deputy Mayor C Lawrence, Seconded by Councilmember S Lawrence to approve the agenda with corrections for a change in the month from May to June in Item D, Investment Report. Motion passed unanimously.**

### 6. **Announcements/Presentations**

#### **LTAC Application Presentation-Spokane County Raceway**

A presentation was given by Cindy Gibbs, the General Manager of Spokane County Raceway on their marketing Plan for 2010. She also discussed her applications to the Lodging Tax Advisory Committee for funding.

**Non-Council announcements: None**

**Deputy Mayor C Lawrence:**

**Councilmember S Lawrence:**

**Councilmember Dashiell:**

**Councilmember Richey:**

**Councilmember Pederson:**

**Councilmember Holloway:**

**Mayor Rushing:**

### 7. **Council Reports**

**Deputy Mayor C Lawrence:** Attended the Finance Committee meeting and will defer to the Chair to report. Attended the Public Works Committee meeting. Most items are on

the agenda. Discussed the Kalispel Master Plan, Change Order # 6 for Phase 1A, Parkwest Well, the Circulation Plan, Mini-excavator purchase, rate adjustment and the 2011 budget.

**Councilmember S Lawrence:** Attended the Community Economic and Development Committee (CEDC) meeting. Everything is on the agenda. Attended the Public Safety Committee meeting. Talked about a fireworks ban. Not everybody is hip on this idea. Have a Public Forum on fireworks.

**Councilmember Dashiell:** Absent

**Councilmember Richey:** Absent

**Councilmember Pederson:** Attended the CEDC and Public Works Committee meetings. Councilmember S Lawrence and Deputy Mayor C Lawrence will report on these. Attended the Airway Heights Festival as a volunteer. There was rough weather on Saturday morning. Fairly good turnout, good event.

**Councilmember Holloway:** No report

**Mayor Rushing:** Had the Council retreat, attended a Spokane Transit Authority (STA) Operations Committee meeting, attended a GMA Ad Hoc Committee, met with the Spokane Tribe on fuel purchases and an interlocal agreement, attended the STA Board meeting, attended the Air Show at Fairchild Air Force Base, attended a Greater Spokane Incorporated Board meeting, attended the Council retreat phase 2, attended the Finance Committee meeting and talked about LTAC recommendation for Raceway Park, Wells 1 and 4 professional services agreement, a professional service agreement for the former Public Works Director, met with Senator Lisa Brown regarding Fairchild Air Force Base, met with Senator Bob Morton, had a special City Council meeting and Executive Session, attended a change of command at FAFB this morning at the Survival School. Upcoming is a tour of the Spokane County jail and Geiger Corrections Center, scheduled to meet with the GSI government support specialists, on August 4 will meet with the 92<sup>nd</sup> Wing commander.

**8. Public Hearings**  
(see Item J2)

**9. Consent Agenda**

**ITEM A: Purchase Approval Register**

Requesting approval of the Purchase Approval Register in the amount of \$799,971.85 to IMCO General Construction for AWRP Ph 1B Progress Payment #9, \$100,882.33 to Century West Engineering for Engineering Services, for a total of \$900,854.18.

**ITEM B: Warrant Register Approval**

The Warrant Register for June 2010 consists of Claims vouchers 27987 through 28158 totaling \$1,958,635.53 and Payroll vouchers 22679 through 22695 and Electronic Payroll Transfer notices E902140 through E902218 totaling \$245,181.34 for a total of \$2,203,816.87.

**ITEM C: Summary Report Treasurers Report and Bank Reconciliation**

Acknowledge receipt of the Summary Report of City of Airway Heights Treasurer's Report and Bank Reconciliation for April and May 2010. Bank account Cash and Investments and Fund Balance total are:

April 2010	\$13,182,922.26
May 2010	\$14,731,350.63

**ITEM D: Investment Report**

Acknowledge receipt of the Investment Report for June 2010 in accordance with Airway Heights Municipal Code §3.74.040, Committee – Monthly Report.

Ending investment balances at June 30, 2010 are:

LGIP #20	\$11,624,649.32
LGIP #22	326.35
LGIP #23	139,457.87
Certificate of Deposit – INB	<u>249,496.59</u>
Total	\$12,013,930.13

**ITEM E: Approval of Minutes**

Request approval of Council meeting minutes for July 6 and July 19, 2010.

**Motion by Deputy Mayor C Lawrence, Seconded by Councilmember S Lawrence. Motion passed unanimously.**

**10. Action Items**

**ITEM F: Approval of LTAC Recommendations**

Request Council approval of the Lodging Tax Advisory Committee (LTAC) recommendations to fund two applications for the Spokane County Raceway, each in the amount of \$9,500.00.

**Motion by Deputy Mayor C Lawrence, Seconded by Councilmember S Lawrence. Motion failed unanimously with no aye votes. (Ayes, 0, Nays, no vote taken)**

**ITEM G: Approval of Amendment 2 to Engineering Agreement**

Request Council approval of amendment #2 to the AWRP Ph 1B Construction Management Agreement with Century West Engineering which adds an aquifer storage report, consisting of a hydrogeologic system description, project operation plan, description of legal framework, environmental assessment and analysis and project monitoring plan. This will increase the budget by \$33,960.00 bringing total agreement cost to \$2,383,960.00.

**Motion by Deputy Mayor C Lawrence, Seconded by Councilmember S Lawrence. Motion passed unanimously.**

**ITEM H: Approval of Professional Service Agreement**

Request Council approval of a Professional Service Agreement with Century West Engineering, to provide for the design, bidding process and recommendation of bid award for the construction contract for a approved

CDBG project, which connects wells 1 & 4 to the McFarlane Road reservoir. Fiscal impact is \$20,930.00 from City match and CDBG funds.  
**Motion by Deputy Mayor C Lawrence, Seconded by Councilmember S Lawrence. Motion passed unanimously.**

**ITEM I: Authorization to purchase Property to Support the AWRF**  
Request Council authorize the City Manager to purchase additional right of way along 21<sup>st</sup> Avenue for the sewer main to the Advanced Wastewater Reclamation Facility (AWRF). Fiscal impact is \$27,500.00 plus recording and closing costs.  
**Motion by Deputy Mayor C Lawrence with Not-to-Exceed cost of \$28,500.00, Seconded by Councilmember S Lawrence. Motion passed unanimously.**

**ITEM J1: Land Exchange with Spokane County- Workshop**  
The City Manager explained the history and timelines of events in the discussion of the proposal to acquire property from Spokane County for utility and park purposes. The utility fund is to receive fair compensation for any property acquired. The City Manager discussed what was to be received in the exchange and what was to be provided by the City. The City Manager also discussed using part of the proceeds of the Admission Tax received from events at the raceway to pay the utility fund over a ten year period.

**ITEM J2: Land Exchange with Spokane County- Public Hearing**  
The Public Hearing was on a land exchange between the City of Airway Heights and Spokane County. An explanation of the subject was given during the immediately preceding Council Workshop.

**The Public Hearing was opened at 7:43 PM.**

Mr. Elliot Fabric, 104 W High Drive, Spokane, WA 99203 stated that he talked to Commissioner Bonnie Mager that afternoon. She could not attend the meeting tonight because of her anniversary.

**The Public Hearing was closed at 7:45 PM.**

**ITEM J3: Memorandum of Understanding w/Spokane County for Land Exchange**  
Request Council approval of a Memorandum of Understanding between the City and Spokane County describing a land swap transaction.  
**Motion by Councilmember Pederson, Seconded by Councilmember S Lawrence to table this item until the next Council meeting and request an additional Public Hearing. Motion passed unanimously.**

**Ordinances: None**

**Resolutions: None**

## **11. Citizen's Comments**

Mary Henson, 13231 W. 12<sup>th</sup> Ave, Airway Heights, WA thanked Public Works for moving her water service; also commented the crosswalks scare me to death, there needs to be a flasher for a walker; attended the Movie in the Park Friday night and it was wonderful experience; I keep hearing about a regional sports complex and since I serve on the Park Board I have not heard anything about it; I am opposed to fireworks.

**12. Staff Reports**

**Albert Tripp:** I did attend the Festival this year. Mr. Kennedy and his staff did an outstanding job. For the Fourth of July I did hear some pros and cons about it. We talked earlier about a Public Forum on fireworks.

**Stanley Schwartz:** No report

**Kelly Williquette:** Hayford Road is now closed completely. We are keeping the dust down. The Lift Station is close to being at depth. The AWRP is proceeding smoothly.

**Victor Bolstad:** No Report

**Richard Cook:** No Report

*There was a short recess at 8:01 PM and the Council reconvened at 8:06 PM.*

**13. Workshop:**

**Update to Council Rules**

City Attorney Stanley Schwartz went through and briefly explained selected sections of the Council Rules of Order. This included sections on 2.1, Regular Council Meetings; 2.2, Special Meetings; 2.6, Council Retreat; 4.1, Order of Business; and 6.1, Review by City Attorney. There was a brief discussion on who can bring forward an item to the Council.

14. **Executive Session:** Call for Executive Session to receive and evaluate complaints or charges brought against a public officer or employee. However, upon the request of such officer or employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge.

**Call for Executive Session for 10 minutes.**

**Adjourn to Executive Session at 8:20 PM.**

**Executive Session extended for 5 minutes.**

**Back from Executive Session at 8:44 PM.**

**15. Adjournment**

**Adjourned Regular Session at 8:45 PM**

**APPROVED:**

**ATTEST:**

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**Patrick D. Rushing, Mayor**

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**Richard G. Cook, Clerk-Treasurer**

This meeting was audio and video recorded. Anyone wishing to view either copy may contact the Clerk-Treasurer at City Hall.