

**City of Airway Heights
CITY COUNCIL
MEETING MINUTES**

13120 W. 13th Ave. Airway Heights, Washington

Monday, August 17, 2009

Agenda Workshop: 5:30 PM

- 1. Call to Order by Mayor Matthew Pederson at 5:38 PM**
- 2. Roll Call by Clerk-Treasurer Richard Cook**

Mayor Matthew Pederson	P
Deputy Mayor Larry Haskell	A
Patrick Rushing	P
Charlotte Lawrence	A
Donald Mitchell	A
Kevin Richey	P
John Holloway	P

Staff Present: City Manager Albert Tripp; City Attorney Nathan Smith; Public Works Director Bryan St Clair; Fire Chief John Schoen; Clerk-Treasurer Richard Cook; Accounting/Records Clerk Victor Bolstad.

3. Agenda Review:

Announcements/Presentations

Public Hearings - None

Consent Agenda

ITEM A: Purchase Approval Register

ITEM B: Warrant Register Approval

**ITEM C: Confirmation of Administrative Budget Transfer BT
2009-04**

ITEM D: Approval of Minutes

Action Items

**ITEM E: Confirmation of Appointment of Municipal Court
Judge**

ITEM F: Acceptance of Public Works Contract as Complete

**ITEM G: Acceptance of Traditions Park Development Project as
Complete**

Ordinances:

**ITEM H: 1st Reading of Ordinance C-704, Amending the 2009
Budget**

Resolutions:

ITEM I: Resolution 2009-021, Policy on Level of Fund Balance

Workshop: - None

Executive Session: - None

Adjourned agenda workshop at 5:50 PM

Legislative Session: 6:00 PM

- 1. Invocation by Councilmember Rushing**
- 2. Pledge of Allegiance led by Mayor Matthew Pederson**
- 3. Call to Order by Mayor Matthew Pederson at 6:00 PM**
- 4. Roll Call by Clerk-Treasurer Richard Cook**

Mayor Matthew Pederson	P
Deputy Mayor Larry Haskell	A
Patrick Rushing	P
Charlotte Lawrence	A
Donald Mitchell	A
Kevin Richey	P
John Holloway	P

Staff Present: City Manager Albert Tripp; City Attorney Nathan Smith; Public Works Director Bryan St Clair; Fire Chief John Schoen; Clerk-Treasurer Richard Cook; Accounting/Records Clerk Victor Bolstad.

Motion to excuse Deputy Mayor Haskell and Councilmembers' Lawrence and Mitchell by Councilmember Rushing, Seconded by Councilmember Richey. Motion carried unanimously.

- 5. Agenda Approval**
Motion by Councilmember Rushing, Seconded by Councilmember Richey. Motion carried unanimously.

- 6. Announcements/Presentations**

Juvenile Rehabilitation Reductions – Peria Duncan & Rich Volke DSHS

Water Use Efficiency – Presented by Bryan St. Clair

Added at pre-meeting – CDBG Needs Assessment Survey – Patrick Stretch – Spokane County Community Services Housing & Community Development Dept.

Non-Council announcements: None

Deputy Mayor Haskell:

Councilmember Rushing:

Councilmember Lawrence:

Councilmember Mitchell:

Councilmember Richey:

Councilmember Holloway:

Mayor Pederson:

- 7. Council Reports**

Councilmember Rushing: No report

Councilmember Richey: Attended CEDC meeting all items are on the agenda

Councilmember Holloway: PW met he did not attend however he got the update, the staff has been working with Dennis regarding the exchange of 2.43 acres, also discussed water service transfer from old line to new pipe on 12th and 13th in the alley.

Mayor Pederson: Attended the public meeting regarding the Annexation of property that has been going on for the past 18 months, Association of Washington Cities is hosting training session for council if they are interested please see Albert or the Mayor.

8. Public Hearings - None

9. Consent Agenda

ITEM A: Purchase Approval Register

Requesting approval of the Purchase Approval Register in the amount of \$139,285.30 to Century West Engineering for Professional Services, \$840,483.48 to Robert B Goebel, et al for Progress Payment #4-AWRF, for a total of \$979,768.78.

ITEM B: Warrant Register Approval

The Warrant Register for July 2009 consists of Claims vouchers 26277 through 26404 totaling \$1,554,255.49 and Payroll vouchers 22505 through 22520 and Electronic Payroll Transfer notices E901337 through E901407 totaling \$221,192.53 for a total of \$1,775,448.02.

ITEM C: Confirmation of Administrative Budget Transfer BT 2009-004

Request confirmation of Administrative Budget Transfer BT 2009-004, which transfers within the Current Expense Fund, a total of \$1,364.00, as reported on the attached "BT 2009-004" form.

ITEM D: Approval of Minutes

Request approval of council meeting minutes for August 3, 2009.

Motion by Councilmember Rushing, Seconded by Councilmember Richey. Motion carried unanimously.

10. Action Items

ITEM E: Confirmation of Appointment of Municipal Court Judge

Request Council confirmation of the appointment of Mrs. Jennifer Fassbender as the Municipal Court Judge, effective August 17, 2009, filling the unexpired term ending December 31, 2009.

Motion by Councilmember Rushing, Seconded by Councilmember Richey. Motion carried unanimously.

ITEM F: Acceptance of Public Works Contract as Complete

Request Council accept the public works contract with River City Heating and Cooling, Inc for the installation of the heating and air conditioning systems in the renovated Police Department as complete. Retainage to be paid is \$455.32.

Motion by Councilmember Rushing, Seconded by Councilmember Richey. Motion carried unanimously.

ITEM G: Acceptance of Traditions Park Development Project as Complete
Request Council accept the Traditions Park Development Project as complete and approve the release of Irrevocable Standby Letter of Credit No. 24373.

Motion by Councilmember Richey, Seconded by Councilmember Rushing. Motion carried unanimously.

Ordinances:

ITEM H: 1st Reading of Ordinance C-704, Amending the 2009 Budget
An ordinance amending the 2009 Budget for the Current Expense Fund, Hotel-Motel Special Tax Fund and the Special Capital Projects Fund.
Read by Clerk-Treasurer Richard Cook

Resolutions:

ITEM I: Resolution 2009-021, Policy on Level of Fund Balance
A resolution setting a policy on the level of fund balance reserves in the Current Expense fund at 8% of the expenditures for the last completed fiscal year to be used for budget planning purposes.

Read by Clerk-Treasurer Richard Cook

Motion by Councilmember Rushing, Seconded by Councilmember Richey. Motion carried unanimously.

11. Citizen's Comments: None

12. Staff Reports

Albert Tripp: Handout was given to council regarding the Greater Spokane Incorporated if you have any questions or comments please see Albert. Albert will be out of the office the rest of the week, however, he will be reachable by phone, Lee Bennett will be the Interim City Manager in his absence.

Nathan Smith: No report

Lee Bennett: Excellent job Mr. Cook, thank you for all your hard work on the budget etc.

Bryan St Clair: No report

J.C. Kennedy: Last movie of the season in Sunset Park on Friday, will start as soon as the sun goes down.

Victor Bolstad: No report

Richard Cook: No report

13. Workshop

14. Executive Session

15. Adjournment

Motion to adjourn by Councilmember Richey, Seconded by Councilmember Rushing. Motion carried unanimously.

Adjourned Regular Session at 7:01 PM

APPROVED:

ATTEST:

Matthew S. Pederson, Mayor

Richard G. Cook, Clerk-Treasurer

This meeting was audio and video recorded. Anyone wishing to view either copy may contact the Clerk-Treasurer at City Hall.