

**City of Airway Heights
CITY COUNCIL
MEETING MINUTES**

13120 W. 13th Ave. Airway Heights, Washington

Monday, October 20, 2008

Agenda Workshop: 5:30 PM

1. **Call to Order by Mayor Matthew Pederson at 5:32 PM**
2. **Roll Call by Clerk-Treasurer Richard Cook**

Mayor Matthew Pederson	P
Deputy Mayor Larry Haskell	P
Patrick Rushing	P
Charlotte Lawrence	P
Donald Mitchell	A 5:33
Kevin Richey	P
John Holloway	P

Staff Present: City Manager Albert Tripp; Public Works Director Bryan St Clair; Community Development Director Alfred Pili'aloa; Clerk-Treasurer Richard Cook; Accounting/Records Clerk Victor Bolstad.

3. Agenda Review:

Announcements/Presentations

Public Hearings – **Revenue Sources for 2009 Budget Current Expense Fund**

Consent Agenda

ITEM A: Purchase Approval Register

ITEM B: Warrant Register Approval

ITEM C: Approval to Contract for Construction Documents for Sunset Crossing Park

Action Items

ITEM D: Amendment #2 to State Revolving Fund Loan #L0700021

ITEM E: Approval to Apply for State Public Defense Funding Grant

ITEM F: Approval of DOC Offender Work Crew Contract

Ordinances:

ITEM G: 1st Read of Ordinance C-688, Amending AHMC Ch 8.08 Nuisances

ITEM H: 1st Read of Ordinance C-689, Amending AHMC Ch 13.04 Water System

Resolutions:

ITEM I: Resolution 2008-029, Sunset Crossing North Final Plat

Workshop:
Executive Session:

Adjourned agenda workshop at 5:56 PM

Legislative Session: 6:00 PM

1. **Invocation led by Councilmember Rushing**
2. **Pledge of Allegiance led by Mayor Matthew Pederson**
3. **Call to Order by Mayor Matthew Pederson at 6:05 PM**
4. **Roll Call by Clerk-Treasurer Richard Cook**

Mayor Matthew Pederson	P
Deputy Mayor Larry Haskell	P
Patrick Rushing	P
Charlotte Lawrence	P
Donald Mitchell	P
Kevin Richey	P
John Holloway	P

Staff Present: City Manager Albert Tripp; Attorney Stanley Schwartz; Public Works Director Bryan St Clair; Community Development Director Alfred Pili' aloha; Court Administrator Suzanne Wohl; Clerk-Treasurer Richard Cook; Accounting/Records Clerk Victor Bolstad.

5. **Agenda Approval**
Motion to approve the agenda by Councilmember Rushing, Seconded by Councilmember Richey. Motion carried unanimously.

6. **Announcements/Presentations - None**

Non-Council announcements:

Deputy Mayor Haskell:

Councilmember Rushing:

Councilmember Lawrence: Remind the citizens that the SNAP program is still offering assistance.

Councilmember Mitchell:

Councilmember Richey:

Councilmember Holloway: El Katif Shrine is having a Musical Flute Veterans Show on Wednesday 5th of November at 7:30 PM in the main auditorium of the Masonic lodge at 1108 W Riverside in Spokane.

Mayor Pederson:

7. **Council Reports**

Deputy Mayor Haskell: Attended FC meeting, items on agenda and PS meeting was cancelled.

Councilmember Rushing: Attended the PW meeting and there was no PS meeting.

Councilmember Lawrence: No report

Councilmember Mitchell: Attended FC meeting went over the items on the agenda.

Councilmember Richey: Attended CEDC meeting, chair will report.

Councilmember Holloway: PW Committee met on the 15th, discussed meter recalibration testing, and who pays for what with the outcome of the testing. Dept. of Corrections contract with work crew, Sunset North plat and Sprague Ave crossing regarding the sewer main improvement.

Mayor Pederson: Attended the CEDC meeting, attended as a citizen the meeting held at Sunset Elementary regarding Sexual Predators. Met with citizens east of the city regarding annexation.

8. Public Hearings – Start time 6:20 PM Stop time 6:45 PM

Revenue Sources for 2009 Budget Current Expense Fund

Presented by Clerk Treasurer Richard Cook

9. Consent Agenda

ITEM A: Purchase Approval Register

Requesting approval of the Purchase Approval Register in the amount of \$60,517.46 to Century West Engineering for Professional Services, for a total of \$60,517.46.

ITEM B: Warrant Register Approval

The Warrant Register for September 2008 consists of Claims vouchers 24569 through 24772 totaling \$308,068.98 and Payroll vouchers 22330 through 22349 and Electronic Payroll Transfer notices totaling \$263,978.44 for a total of \$572,047.42.

Motion by Councilmember Rushing, Seconded by Councilmember Richey. Motion carried unanimously.

ITEM C: Approval to Contract for Construction Documents for Sunset Crossing Park

Request Council approval to contract with ALSC Architects to prepare construction documents for the Sunset Crossing Park. Phase 1 of the total scope of work is preparing the Construction Documents at a cost of \$19,511.65. Parks Budget line 576 80 41 01 has \$10,000 and upon Council approval, \$9,511.65 will be transferred from the Park Reserve Fund by a future 2008 Budget amendment.

Approved 10/06/08, City Attorney request to clarify terms of contract.

Motion by Councilmember Rushing, Seconded by Councilmember Lawrence. Motion carried unanimously.

10. Action Items

ITEM D: Amendment #2 to State Revolving Fund Loan #L0700021

Request Council authorize Amendment #2 to Department of Ecology State Revolving Fund loan #L0700021 providing for a design completion date of December 31, 2008.

Motion by Councilmember Rushing, Seconded by Councilmember Richey. Motion carried unanimously.

ITEM E: Approval to Apply for State Public Defense Funding Grant
Request Council approval to apply for a grant from the State Office of Public Defense to improve the quality of legal representation directly received by indigent defendants.
Motion by Mayor Pederson, Seconded by Councilmember Richey. Motion carried unanimously.

ITEM F: Approval of DOC Offender Work Crew Contract
Request Council approval of Contract CDCI3301 between the City and Department of Corrections to provide an offender work crew of up to nine (9) offenders to perform approximately 5000 work hours for the Public Works Department through October 31, 2009. Contract terms are \$1.00 per work hour and a 12% maintenance fee.
Motion by Councilmember Rushing, Seconded by Councilmember Lawrence. Motion carried unanimously.

Ordinances:

ITEM G: 1st Read of Ordinance C-688, Amending AHMC Ch 8.08 Nuisances
An ordinance amending AHMC Chapter 8.08 Nuisances by adding sections declaring certain gang activity to be a public nuisance and providing for enforcement options.
Read by Clerk-Treasurer Richard Cook

ITEM H: 1st Read of Ordinance C-689, Amending AHMC Ch 13.04 Water System
An ordinance amending AHMC Chapter 13.04 Water System amending §13.04.100 and adding §13.04.115 providing procedures for customer requested testing of water meters and determining responsible party for testing fees.
Read by Clerk-Treasurer Richard Cook

Resolutions:

ITEM I: Resolution 2008-029, Sunset Crossing North Final Plat
A resolution granting approval of Hayden Homes final plat for the first phase of Sunset Crossing North, a subdivision creating 67 homes on approximately 15 acres.
Read by Clerk-Treasurer Richard Cook
Motion by Councilmember Rushing, Seconded by Councilmember Lawrence. Motion carried unanimously.

11. Citizen's Comments – None

12. Staff Reports

Albert Tripp: No report

Stanley Schwartz: No report

Alfred Pili'aloaha: City Lodging Tax Advisory committee has met for the second time on 10/14/08. Will meet on a as needed basis.

Suzanne Wohl: Christmas baskets will be made from proceeds donated by department heads who are volunteering \$30.00 each for door prizes. Hopefully see you on Dec. 12th.

Bryan St Clair: No report

Victor Bolstad: No report

Richard Cook: No report

13. Workshop- None

14. Executive Session

Adjourned to Executive Session at 7:17 to receive and evaluate complaints or charges brought against a public officer or employee. However, upon the request of such officer or employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge.

Reconvened to Regular Session at 7:48 PM

15. Adjournment

Motion to adjourn by Councilmember Lawrence, Seconded by Councilmember Richey. Motion carried unanimously.

Adjourned Regular Session at 7:49 PM

APPROVED:

ATTEST:

Matthew S. Pederson, Mayor

Richard G. Cook, Clerk-Treasurer

This meeting was audio and video recorded. Anyone wishing to view either copy may contact the Clerk-Treasurer at City Hall.