

**City of Airway Heights
CITY COUNCIL
MEETING MINUTES**

13120 W. 13th Ave. Airway Heights, Washington

Monday, November 2, 2009

Agenda Workshop: 5:30 PM

- 1. Call to Order by Mayor Matthew Pederson at 5:34PM**
- 2. Roll Call Clerk-Treasurer Richard Cook**

Mayor Matthew Pederson	P
Deputy Mayor Larry Haskell	P
Patrick Rushing	P
Charlotte Lawrence	P
Donald Mitchell	A
Kevin Richey	P
John Holloway	P

Staff Present: City Manager Albert Tripp; City Attorney Stanley Schwartz; Public Works Director Bryan St Clair; Court Administrator Suzanne Wohl; Clerk-Treasurer Richard Cook; Accounting/Records Clerk Victor Bolstad.

- 3. Agenda Review:**
 - Announcements/Presentations - None**
 - Public Hearings – Comments on 2010 CDBG Projects List presented by Albert Tripp and**
 - 2010 Budget presented by Richard Cook**
 - Consent Agenda**

ITEM A: Purchase Approval Register
ITEM B: Confirmation of Administrative Budget Transfer BT 2009-005

Action Items

ITEM C: Approval of Memorandum of Agreement
ITEM D: Approval of Agreement for Services with Moon Security
ITEM E: Acceptance of Public Works Contract as Complete
ITEM F: Approval of CDBG Submittal for Street Improvements
ITEM G: Approval of CDBG Submittal for Water Main Improvements
ITEM H: Approval of CDBG Submittal for Sewer Main Improvements

Ordinances:

ITEM I: 1st Read of Ordinance C-707, Regular Tax Levy and Bond Levy 2010

ITEM J: 1st Read of Ordinance C-708, Amending the 2009 Budget

Resolutions: - None

Executive Session: Regarding real estate no action to be taken

Workshop: - None

Adjourned agenda workshop at 5:46 PM

Legislative Session: 6:00 PM

1. **Invocation led by Councilmember Rushing**
2. **Pledge of Allegiance led by Mayor Matthew Pederson**
3. **Call to Order by Mayor Matthew Pederson at 6:00 PM**
4. **Roll Call by Clerk-Treasurer Richard Cook**

Mayor Matthew Pederson	P
Deputy Mayor Larry Haskell	P
Patrick Rushing	P
Charlotte Lawrence	P
Donald Mitchell	A(6:16)
Kevin Richey	P
John Holloway	P

Staff Present: City Manager Albert Tripp; City Attorney Stanley Schwartz; Public Works Director Bryan St Clair; Court Administrator Suzanne Wohl; Clerk-Treasurer Richard Cook; Accounting/Records Clerk Victor Bolstad.

5. **Agenda Approval**
Motion by Councilmember Lawrence, Seconded by Deputy Mayor Haskell. Motion passed unanimously.

6. **Announcements/Presentations**

Non-Council announcements: None

Deputy Mayor Haskell:

Councilmember Rushing:

Councilmember Lawrence:

Councilmember Mitchell:

Councilmember Richey:

Councilmember Holloway:

Mayor Pederson:

7. **Council Reports**

Deputy Mayor Haskell: All items on agenda for Finance.

Councilmember Rushing: No report

Councilmember Lawrence: No report however did attend both PW and FC meetings.

Councilmember Richey: No report

Councilmember Holloway: Met on 10/28 discussed Wastewater treatment plant update for phase 1A, change order number 3, CDBG application for sewer. Street improvement from King to Ziegler St. Hired Jeff Cochran for the new PW employee to oversee the treatment plant.

Mayor Pederson: Attended budget workshop with STA, No meeting with Spokane this month has been postponed to a later date, Attended Home Builders Assoc. Mtg. at NQC.

8. Public Hearings

Start at 6:06 PM Stop at 6:09 PM

Comments on 2010 CDBG Projects List presented by Albert Tripp
No citizen comments were made.

Start at 6:10 PM Stop at 6:31 PM

2010 Budget presented by Richard Cook
No citizen comments were made.

9. Consent Agenda

ITEM A: Purchase Approval Register

Requesting approval of the Purchase Approval Register in the amount of \$73,687.97 to Century West Engineering for Professional Services, for a total of \$73,687.97.

ITEM B: Confirmation of Administrative Budget Transfer BT 2009-005

Request confirmation of Administrative Budget Transfer BT 2009-005, which transfers within the Current Expense fund a total of \$7,362.00, transfers within the Water-Sewer Fund a total of \$30,371.00 and transfers within the Public Works Trust Fund Loan AWRP Construction Fund a total of \$1,050,000.00, for a grand total of \$1,087,733.00 as reported on the attached "BT 2009-005" form.

Motion by Deputy Mayor Haskell, Seconded by Councilmember Lawrence. Motion passed unanimously.

10. Action Items

ITEM C: Approval of Memorandum of Agreement

Request Council approval of a Memorandum of Agreement for facilitation and consulting service with Agnew Consulting.

Motion by Deputy Mayor Haskell, Seconded by Councilmember Richey. Motion passed unanimously.

ITEM D: Approval of Agreement for Services with Moon Security

Request Council approval of an Agreement for Services with Moon Security to provide Electronic Home Monitoring and related services for the Airway Heights Municipal Court.

Motion by Deputy Mayor Haskell, Seconded by Councilmember Richey. Motion passed unanimously.

ITEM E: Acceptance of Public Works Contract as Complete
Request Council accept the public works contract with Dew Drop Sprinklers and Landscaping for the development of the Sunset Crossing Park Site (now known as Cleveland Park) as complete. Retainage to be paid is \$6,361.15.

Motion by Deputy Mayor Haskell, Seconded by Councilmember Richey. Motion passed unanimously.

ITEM F: Approval of CDBG Submittal for Street Improvements
Request Council approval of a CDBG submittal for 6th Avenue Street Improvements from King to Beeman Streets.

Motion by Deputy Mayor Haskell, Seconded by Councilmember Richey. Motion passed unanimously.

ITEM G: Approval of CDBG Submittal for Water Main Improvements
Request Council approval of a CDBG submittal for water main improvements from wells 1 & 4 to the reservoir.

Motion by Deputy Mayor Haskell, Seconded by Councilmember Richey. Motion passed unanimously.

ITEM H: Approval of CDBG Submittal for Sewer Main Improvements
Request Council approval of a CDBG submittal for Sewer Main Improvements from Loffler to Ziegler Streets.

Motion by Councilmember Lawrence, Seconded by Councilmember Richey. Motion passed unanimously.

Ordinances:

ITEM I: 1st Read of Ordinance C-707, Regular Tax Levy and Bond Levy 2010
An ordinance fixing the tax levies for the year 2010 and providing for the effective date.

Read by Clerk-Treasurer Richard Cook

ITEM J: 1st Read of Ordinance C-708, Amending the 2009 Budget
An ordinance amending the 2009 Budget for the Current Expense Fund, Street Fund, Park Reserve Fund, Water-Sewer Fund, Advanced Wastewater Reclamation Facility Construction (AWRF) Fund and the AWRF Phase 1B Construction Fund.

Read by Clerk-Treasurer Richard Cook

Resolutions: None

11. Citizen's Comments: None

12. Staff Reports

Albert Tripp: Regionalization Wastewater Meeting, Phase 3 adoption for which he will let Mr. St. Clair report on, Fire Dept. will have a training burn on November 16th. The audit exit conference went very well, Thank you Mr. Cook for an excellent job done.

Stanley Schwartz: Phase 1B appeals heard on Oct 27th court order ruled in City favor, we won this one but this is only the first round.

Bryan St Clair: Jeff Cochran was hired for the position of Wastewater Treatment Plant Operator III, he comes highly recommended.

Sue Wohl: No report

Victor Bolstad: No report

Richard Cook: No report

13. Workshop- None

14. Executive Session

Adjourned to Executive Session at 6:58 PM

To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public.

Reconvened to Regular Session at 7:20 PM.

15. Adjournment

Motion to Adjourn by Councilmember Rushing, Seconded by Councilmember Lawrence. Motion passed unanimously.

Adjourned Regular Session at 7:20 PM

APPROVED:

ATTEST:

Matthew S. Pederson, Mayor

Richard G. Cook, Clerk-Treasurer

This meeting was audio and video recorded. Anyone wishing to view either copy may contact the Clerk-Treasurer at City Hall.