

**City of Airway Heights
CITY COUNCIL
MEETING MINUTES**

13120 W. 13th Ave. Airway Heights, Washington

Monday, November 3, 2008

Agenda Workshop: 5:30 PM

1. **Call to Order by Mayor Matthew Pederson at 5:31 PM**
2. **Roll Call by Clerk-Treasurer Richard Cook**

Mayor Matthew Pederson	P
Deputy Mayor Larry Haskell	P
Patrick Rushing	A
Charlotte Lawrence	A
Donald Mitchell	P
Kevin Richey	P
John Holloway	P

Staff Present: City Manager Albert Tripp; City Attorney Nathan Smith; Public Works Director Bryan St Clair; Police Chief Lee Bennett, Community Development Director Alfred Pili' aloha; Parks, Recreation & Community Services Director JC Kennedy; Clerk-Treasurer Richard Cook; Accounting/Records Clerk Victor Bolstad.

3. **Agenda Review:**

Announcements/Presentations

Public Hearings – **2009 Budget**

Consent Agenda

**ITEM A: Confirmation of Administrative Budget Transfer BT
2008-005**

**ITEM B: Summary Report Treasurers Report and Bank
Reconciliation**

Action Items

**ITEM C: Approving License and Permit to Cross Sprague
Avenue**

Ordinances:

**ITEM D: 2nd Read of Ordinance C-688, Amending
AHMC Ch 8.08 Nuisances**

**ITEM E: 2nd Read of Ordinance C-689, Amending AHMC Ch
13.04 Water System**

**ITEM F: 1st Read of Ordinance C-690, Amending the 2008
Budget**

ITEM G: 1st Read of Ordinance C-691, Establishing the Regular Tax Levy and Bond Levy for 2009

Resolutions:

ITEM H: Resolution 2008-028, Approval of Master Plan for Aspen Grove Park

ITEM I: Resolution 2008-031, Aspen Grove 3rd Final Plat

ITEM J: Resolution 2008-032, CDBG Grant Submission-Land Use Study

ITEM K: Resolution 2008-033, Sole Source Vendor

Executive Session: - there will be an executive session

Workshop: - None

Adjourned agenda workshop at 5:55 PM

Legislative Session: 6:00 PM

1. **Invocation - None**
2. **Pledge of Allegiance led by Mayor Matthew Pederson**
3. **Call to Order by Mayor Matthew Pederson at 6:39 PM**
4. **Roll Call by Clerk-Treasurer Richard Cook**

Mayor Matthew Pederson	P
Deputy Mayor Larry Haskell	P
Patrick Rushing	A 6:39
Charlotte Lawrence	A
Donald Mitchell	P
Kevin Richey	P
John Holloway	P

Staff Present: City Manager Albert Tripp; City Attorney Nathan Smith; Public Works Director Bryan St Clair; Police Chief Lee Bennett, Community Development Director Alfred Pili'aloa; Parks, Recreation & Community Services Director JC Kennedy; Clerk-Treasurer Richard Cook; Accounting/Records Clerk Victor Bolstad.

Motion to excuse Councilmember's Rushing and Lawrence absence by Deputy Mayor Haskell, Seconded by Councilmember Richey. Motion carried unanimously.

5. **Agenda Approval**
Motion to approve the agenda by Deputy Mayor Haskell, Seconded by Councilmember Richey. Motion carried unanimously.

6. **Announcements/Presentations**

Lorie Klahn, A.R.N. P West Plains Clinic – minor ailment care
Introduced herself to Council and Staff regarding her new clinic to open ASAP.

Non-Council announcements:

Deputy Mayor Haskell:

Councilmember Mitchell:

Councilmember Richey:

Councilmember Holloway:

Mayor Pederson: Congratulations Mr. Tripp and his wife on the new addition to his family.

7. **Council Reports**

Deputy Mayor Haskell: Missed the FC meeting, the items however are on the agenda. Attended the PS meeting they discussed Police, Fire and Court issues.

Councilmember Mitchell: No report

Councilmember Richey: Attended the CEDC meeting and the PS meeting the items are on the agenda.

Councilmember Holloway: No report

Mayor Pederson: Mr. Tripp and the Mayor attended a meeting with Mayor Vernon of Spokane to discuss urban growth.

8. Public Hearings – Start time 6:16 PM Stop time 6:43 PM

2009 Budget – presented by Clerk-Treasurer Richard Cook

9. Consent Agenda (*moved to after Item M*)

10. Action Items

ITEM C: Approving License and Permit to Cross Sprague Avenue

Request Council approval of a license and permit to cross Sprague Avenue with lift station improvements for the Kalispel Tribe of Indians. This will provide for the installation of sewer main improvements for the Tribal expansion project North of Sprague Avenue.

Motion by Councilmember Rushing, Seconded by Deputy Mayor Haskell. Motion carried unanimously.

Ordinances: - added two new items D and E moving all items down one

ITEM D: Lawson Street Sewer Main improvement

Seeking approval for submittal of CDBG application for Lawson sewer main improvement.

Motion by Deputy Mayor Haskell, Seconded by Councilmember Richey. Motion carried unanimously.

ITEM E: Lawson Street Water Main improvement

Seeking Approval of submittal of CDBG application for phase II of Lawson Street water main improvements.

Motion by Councilmember Rushing, Seconded by Councilmember Richey. Motion carried unanimously.

ITEM F: 2nd Read of Ordinance C-688, Amending AHMC Ch 8.08 Nuisances

An ordinance amending AHMC Chapter 8.08 Nuisances by adding sections declaring certain gang activity to be a public nuisance and providing for enforcement options.

Read by Clerk-Treasurer Richard Cook

Motion by Deputy Mayor Haskell, Seconded by Councilmember Rushing. Motion carried unanimously.

ITEM G: 2nd Read of Ordinance C-689, Amending AHMC Ch 13.04 Water System

An ordinance amending AHMC Chapter 13.04 Water System amending §13.04.100 and adding §13.04.115 providing procedures for customer

requested testing of water meters and determining responsible party for testing fees.

Read by Clerk-Treasurer Richard Cook

Motion by Councilmember Rushing, Seconded by Deputy Mayor Haskell. Motion carried unanimously.

ITEM H: 1st Read of Ordinance C-690, Amending the 2008 Budget

An ordinance amending the 2008 Budget for the Current Expense Fund, Park Reserve Fund, Hotel-Motel Tax Fund and the Water-Sewer Fund.

Read by Clerk-Treasurer Richard Cook

ITEM I: 1st Read of Ordinance C-691, Establishing the Regular Tax Levy and Bond Levy for 2009

An ordinance providing for an increase of 1% in the regular property tax from the previous year, excluding any increase of additional revenue resulting from new construction, improvements to property, any increase in the value of state assessed property, any annexations that have occurred and refunds made. It also provides for \$142,400.00 for the debt service principal and interest to be paid in 2009 for the General Obligation Refunding Bonds of 2005.

Read by Clerk-Treasurer Richard Cook

Resolutions:

ITEM J: Resolution 2008-028, Approval of Master Plan for Aspen Grove Park

A resolution authorizing approval of the Master Plan for a 8.5 acre park located in the Aspen Grove Subdivision Development.

Read by Clerk-Treasurer Richard Cook

Motion by Councilmember Rushing, Seconded by Councilmember Mitchell. Motion carried unanimously.

ITEM K: Resolution 2008-031, Aspen Grove 3rd Final Plat

A resolution granting approval of the First Cash Corporation final plat for Aspen Grove 3rd Addition, SUB 05-02, a subdivision creating 35 homes on approximately 7.6 acres.

Read by Clerk-Treasurer Richard Cook

Motion by Deputy Mayor Haskell, Seconded by Councilmember Richey. Motion carried unanimously.

ITEM L: Resolution 2008-032, CDBG Grant Submission-Land Use Study

A resolution granting approval to submit for a Community Development Block Grant (CDBG) application for 2009 to conduct a comprehensive land use study of an area in the South part of the City, generally South of 17th Ave and North of 21st Ave, between Lundstrom and Russell Streets.

Read by Clerk-Treasurer Richard Cook

Motion by Deputy Mayor Haskell, Seconded by Councilmember Rushing. Motion carried unanimously.

ITEM M: Resolution 2008-033, Sole Source Vendor

A resolution approving Cycrest Systems Incorporated as the sole source vendor for computer network support and upgrade services.

Read by Clerk-Treasurer Richard Cook

Motion by Councilmember Rushing, Seconded by Councilmember Richey. Motion carried unanimously.

11. Consent Agenda

ITEM A: Confirmation of Administrative Budget Transfer BT 2008-005

Request confirmation of Administrative Budget Transfer BT 2008-005 which transfers with the Current Expense Fund and Water-Sewer Fund, a total of \$12,000.00, as reported on the attached "BT 2008-005" form.

ITEM B: Summary Report Treasurers Report and Bank Reconciliation

Acknowledge receipt of the Summary Report of City of Airway Heights Treasurer's Report and Bank Reconciliation for July and August 2008. Bank account Cash and Investments and Fund Balance total is:

July 2008	\$9,171,106.64
August 2008	\$9,416,000.14

Motion

Motion by Councilmember Rushing, Seconded by Councilmember Richey. Motion carried unanimously.

12. Citizen's Comments - None

13. Staff Reports

Albert Tripp: Recently had a new addition to their family a daughter named Elisabeth, weighing 7 ½ lb, we are excited to have her here. Thank everyone for their efforts in putting together the 2009 Budget, it has been quit a project. We welcome public feedback on the budget, November 19th will be a Public Hearing as well as December 1st.

Nathan Smith: No report

Alfred Pili'aloaha: No report

JC Kennedy: Please pay attention to your water bill inserts, thank you.

Bryan St Clair: No report

Lee Bennett: No report

Victor Bolstad: No report

Richard Cook: Received state sales tax for the month of October \$85,267.00 compares to last year after accounting misquoted funds a year ago, making the month of October around \$59,000. We are a bit ahead for last year but behind the year for 2008.

14. Workshop- None

15. Executive Session

Adjourned to Executive Session at 7:38 to discuss with City Legal Counsel representing the City in litigation or potential litigation to which the City, the City Council, or City employees are, or are likely to become a party when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the City.

Reconvened to Regular Session at 8:12 PM

16. Adjournment

Motion to adjourn by Councilmember Rushing, Seconded by Councilmember Richey. Motion carried unanimously.

Adjourned Regular Session at 8:13 PM

APPROVED:

ATTEST:

Matthew S. Pederson, Mayor

Richard G. Cook, Clerk-Treasurer

This meeting was audio and video recorded. Anyone wishing to view either copy may contact the Clerk-Treasurer at City Hall.