

**City of Airway Heights
CITY COUNCIL
MEETING MINUTES**

13120 W. 13th Ave. Airway Heights, Washington

Monday, November 16, 2009

Agenda Workshop: 5:30 PM

- 1. Call to Order by Mayor Matthew Pederson at 5:32PM**
- 2. Roll Call Clerk-Treasurer Richard Cook**

Mayor Matthew Pederson	P
Deputy Mayor Larry Haskell	A
Patrick Rushing	P
Charlotte Lawrence	P
Donald Mitchell	A
Kevin Richey	A
John Holloway	P

Staff Present: City Manager Albert Tripp; City Attorney Nathan Smith; Fire Chief John Schoen; Court Administrator Suzanne Wohl; Assistant Planner Derrick Braaten; Clerk-Treasurer Richard Cook; Accounting/Records Clerk Victor Bolstad.

3. Agenda Review:

Announcements/Presentations

Public Hearings –

2010 Budget presented by Richard Cook

Proposed Water Rate Increase – Albert Tripp

Consent Agenda

ITEM A: Purchase Approval Register

ITEM B: Warrant Register Approval

ITEM C: Summary Report Treasurers Report and Bank Reconciliation

ITEM D: Quarterly Financial Position Report

ITEM E: Investment Report

ITEM F: Approval of Minutes

ITEM G: Approval of Access & Utility Agreement with SIA

ITEM H: Contract with DOC for Offender Work Crew

ITEM I: Approval of Purchase & Sale Agreement with JJJJ Ltd

ITEM J: Approve Chg Ord #1 to IT Services Contract with TROI IT Solutions

Ordinances:

- ITEM K:** 1st Read of Ordinance C-706, Adopting 2009 Comp Plan Amendment
- ITEM L:** 2nd Read of Ordinance C-707, Regular Tax Levy and Bond Levy 2010
- ITEM M:** 2nd Read of Ordinance C-708, Amending the 2009 Budget

Resolutions:

- ITEM N:** Resolution 2009-027, First Appearance Services by Spokane County

Workshop: former Item K changed to workshop item: Consideration of Annexation Interlocal Agreement between the City, City of Spokane and Spokane County

Executive Session: There will be an executive session

Legislative Session: 6:00 PM

1. **Invocation led by Councilmember Rushing**
2. **Pledge of Allegiance led by Mayor Matthew Pederson**
3. **Call to Order by Mayor Matthew Pederson at 6:00 PM**
4. **Roll Call by Clerk-Treasurer Richard Cook**

Mayor Matthew Pederson	P
Deputy Mayor Larry Haskell	A
Patrick Rushing	P
Charlotte Lawrence	P
Donald Mitchell	P
Kevin Richey	P
John Holloway	P

Staff Present: City Manager Albert Tripp; City Attorney Nathan Smith; Fire Chief John Schoen; Court Administrator Suzanne Wohl; Assistant Planner Derrick Braaten; Clerk-Treasurer Richard Cook; Accounting/Records Clerk Victor Bolstad.

Motion to excuse Deputy Mayor Haskell by Councilmember Lawrence, Seconded by Councilmember Richey. Motion carried unanimously.

5. **Agenda Approval**
Motion to approve agenda with changes by Councilmember Richey, Seconded by Councilmember Lawrence. Motion carried unanimously.

6. **Announcements/Presentations**

Non-Council announcements:

Councilmember Rushing: Happy Anniversary to his wife tomorrow and Happy Veterans Day. Mr. Rushing and his brother have volunteered at the Veterans Hospital in tradition of his late father John Rushing whom visited veterans in the hospital for over 30 years over holidays etc.

Councilmember Lawrence:

Councilmember Mitchell:

Councilmember Richey:

Councilmember Holloway:

Mayor Pederson:

7. **Council Reports**

Councilmember Rushing: Attended the PW and PS meeting however no report

Councilmember Lawrence: No report

Councilmember Mitchell: Attended FC meeting all items are on the agenda

Councilmember Richey: Attended CEDC and PS meeting all items are on the agenda

Councilmember Holloway: Discussed two items on the agenda, no report
Mayor Pederson: Attended STA meeting attended CEDC and FC, Albert and Mr. Schwartz attended Spokane County agreement last week, item will be on the agenda possibly next week.

8. Public Hearings

Start at 6:06 PM

Stop at 6:08 PM

2010 Budget presented by Richard Cook

Start at 6:08 PM

Stop at 6:35 PM

Proposed Water Rate Increase

Citizen comments on proposed water rates:

Ray Godin 12715 W 8th AH WA

Purchased home in AH due to small community and looked good, people kept their yards looking nice however there have been 2 increases in water or sewer this will be the 3rd since he purchased his house and all around his home other yards are falling apart. Rental houses are in abundance and people don't water or weed and his yard is hard to take care of, water increases makes the city look terrible as no one is watering. The City is turning brown and looking poor again.

Jason Kindig 12609 W 8th AH WA

Purchased house in AH vs. other surrounding cities as it was affordable, now with the ever increasing water/sewer bill it is making it difficult to keep up a nice yard without spending a fortune. He is surrounded by brown yards now and in the past people kept their yards looking nice. He wants to have his home in a respectable neighborhood and be proud to have people come out at this time that is not the case. Also in the winter no one is shoveling or plowing, seems like the City has the attitude of "who cares" where it use to be a nice friendly community. How can we keep it economical to live here, be proud of our city and have it be affordable to all?

9. Consent Agenda

ITEM A: Purchase Approval Register

Requesting approval of the Purchase Approval Register in the amount of \$13,572.47 to Witherspoon Kelley, et al for Professional Services, \$842,239.64 to Robert B. Goebel General Contractor for AWRP progress Payment #7 for a total of \$855,812.11.

ITEM B: Warrant Register Approval

The Warrant Register for October 2009 consists of Claims vouchers 26747 through 26875 totaling \$963,250.21 and Payroll vouchers 22551 through 22566 and Electronic Payroll Transfer notices E901544 through E901613 totaling \$211,760.76 for a total of \$1,175,010.97.

ITEM C: Summary Report Treasurers Report and Bank Reconciliation

Acknowledge receipt of the Summary Report of City of Airway Heights Treasurer's Report and Bank Reconciliation for August 2009. Bank account Cash and Investments and Fund Balance total is:

August 2009 \$12,415,889.00

ITEM D: Quarterly Financial Position Report

Acknowledge receipt of Quarterly Financial Position Report for the period January 1 through September 30, 2009.

ITEM E: Investment Report

Acknowledge receipt of the Investment Report for October 2009 in accordance with Airway Heights Municipal Code §3.74.040, Committee – Monthly Report.

Ending investment balances at October 31, 2009 are:

LGIP #20	\$10,604,195.98
LGIP #22	325.75
LGIP #23	139,196.61
Certificate of Deposit – INB	245,980.65
Total	\$10,989,698.99

ITEM F: Approval of Minutes

Request approval of Council meeting minutes for August 17, September 8, October 5, October 19 and November 2, 2009.

Motion by Councilmember Richey, Seconded by Councilmember Lawrence. Motion carried unanimously.

10. Action Items

ITEM G: Approval of Access & Utility Agreement with SIA

Request Council approval of Access and Utility Agreement between Spokane International Airport and the City to facilitate an emergency bypass connection to Spokane's sewer main.

Motion by Councilmember Lawrence, Seconded by Councilmember Richey. Motion carried unanimously.

ITEM H: Contract with DOC for Offender Work Crew

Request Council approval of contract CDCI3301 with the Department of Corrections for offender work crew projects. The projected hours are 11,000. Terms are \$1.00 per hour and a 12% maintenance fee with contract expiring October 31, 2010. This is the same amount as the 2009 contract.

Motion by Councilmember Lawrence, Seconded by Councilmember Richey. Motion carried unanimously.

ITEM I: Approval of Purchase & Sale Agreement with JJJJ Ltd

Request Council approval of a Purchase and Sale Agreement with JJJJ Ltd for the purchase of property for a sewer lift station. Purchase amount is \$316,900.00 and was unbudgeted; source of funds is the Water-Sewer Capital Development Fund.

Motion by Councilmember Lawrence, Seconded by Councilmember Richey. Motion carried unanimously.

ITEM J: Approve Chg Ord #1 to IT Services Contract with TROI IT Solutions

Request Council approval of change order #1 to the IT services contract with TROI IT Solutions. This adds automated email archiving and better spam filtering; the totally hosted option will add \$660.31 monthly to the contract.

Motion by Councilmember Rushing, Seconded by Councilmember Richey. Motion carried unanimously.

Ordinances:

ITEM K: 1st Read of Ordinance C-706, Adopting 2009 Comp Plan Amendment
An ordinance adopting the 2009 AH Comprehensive Plan amendment, which amended Chapters Six and Seven.

Read by Clerk-Treasurer Richard Cook

ITEM L: 2nd Read of Ordinance C-707, Regular Tax Levy and Bond Levy 2010
An ordinance fixing the tax levies for the year 2010 and providing for the effective date.

Read by Clerk-Treasurer Richard Cook

Motion by Councilmember Rushing, Seconded by Councilmember Richey. Motion carried unanimously.

ITEM M: 2nd Read of Ordinance C-708, Amending the 2009 Budget

An ordinance amending the 2009 Budget for the Current Expense Fund, Street Fund, Park Reserve Fund, Water-Sewer Fund, Advanced Wastewater Reclamation Facility Construction (AWRF) Fund and the AWRF Phase 1B Construction Fund.

Read by Clerk-Treasurer Richard Cook

Motion by Councilmember Rushing, Seconded by Councilmember Richey. Motion carried unanimously.

Resolutions:

ITEM N: Resolution 2009-027, First Appearance Services by Spokane County
A resolution accepting the terms and conditions under which Spokane County will provide first appearance services to the City in Spokane County District Court.

Read by Clerk-Treasurer Richard Cook

Motion by Councilmember Rushing, Seconded by Councilmember Lawrence. Motion carried unanimously.

11. Citizen's Comments: None

12. Staff Reports

Albert Tripp: No report

Nathan Smith: No report

John Schoen: Fire Department will have a training burn on Hayden Rd where they will level the old house that is there now, it will give the FD about 4-5 hours training time.

Derrick Braaten: No report

Sue Wohl: No report

Victor Bolstad: No report

Richard Cook: Municipal Code Book has been updated and you can use it on line accessible via the City website.

13. Workshop-

Consideration of Annexation Interlocal Agreement between the City, City of Spokane and Spokane County

An agreement between the City, the City of Spokane and Spokane County that outlines the process for annexation of certain property on the West Plains.

14. Executive Session

Adjourned to Executive Session at 7:11 PM to evaluate the qualification of an applicant for public employment or to review the performance of a public employee. However, subject of RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee, that action shall be taken in a meeting open to the public.

Reconvened to Regular Session at 7:25 PM.

15. Adjournment

Motion to Adjourn by Councilmember Lawrence, Seconded by Councilmember Rushing. Motion passed unanimously.

Adjourned Regular Session at 7:25 PM

APPROVED:

ATTEST:

Matthew S. Pederson, Mayor

Richard G. Cook, Clerk-Treasurer

This meeting was audio and video recorded. Anyone wishing to view either copy may contact the Clerk-Treasurer at City Hall.