

**City of Airway Heights
CITY COUNCIL
MEETING MINUTES**

13120 W. 13th Ave. Airway Heights, Washington

Monday, December 7, 2009

Agenda Workshop: 5:30 PM

1. **Call to Order by Mayor Matthew Pederson at 5:38 PM**
2. **Roll Call Clerk-Treasurer Richard Cook**

Mayor Matthew Pederson	P
Deputy Mayor Larry Haskell	A
Patrick Rushing	A
Charlotte Lawrence	P
Donald Mitchell	P
Kevin Richey	P
John Holloway	P

Staff Present: City Manager Albert Tripp; City Attorney Nathan Smith; Public Works Director Brian St Clair; Assistant Planner Derrick Braaten; Police Sgt Tom Gravelle; Clerk-Treasurer Richard Cook; Accounting/Records Clerk Victor Bolstad.

3. **Agenda Review:**

Announcements/Presentations

Kathryn did not show

Spokane County Homelessness Prevention Program

Kathryn Kennedy

Public Hearing:

Proposed 5% Water Rate Increase

2010 Final Budget

Consent Agenda

ITEM A: Purchase Approval Register

ITEM B: Confirmation of Administrative Budget Transfer BT 2009-006

ITEM C: Approval of Minutes

ITEM D: Approval to Apply for Grants for PD Overtime Funding

**ITEM E: Approval of Sewer Capacity Agreement with Kalispel Tribe
*Item deleted rescheduled for December 21st meeting***

ITEM F: Approval of Amendment #1 to Loan Agreement #L0900007

ITEM G: Approval of Chg Ord #3 for AWRF Phase 1A

ITEM H: Approval of Chg Ord #1 for AWRF Phase 1B

Ordinances:

**ITEM I: 2nd Read of Ordinance C-706, Adopting 2009 Comp Plan Amendment
(Shorty Combs Park)**

ITEM J: 1st Read of Ordinance C-709, Salary Ordinance
ITEM K: 1st Read of Ordinance C-710, Adopting the 2010 Budget

Resolutions:

ITEM L: Resolution 2009-026, Extending the Term of an Interfund Loan

ITEM M: Resolution 2009-028, Water Rates and Charges Schedule

Workshop: None

Executive Session: There will be no executive session

Adjourned agenda workshop at 5:56 PM

Legislative Session: 6:00 PM

1. **Invocation led by Councilmember Rushing**
2. **Pledge of Allegiance led by Mayor Matthew Pederson**
3. **Call to Order by Mayor Matthew Pederson at 6:06 PM**
4. **Roll Call by Clerk-Treasurer Richard Cook**

Mayor Matthew Pederson	P
Deputy Mayor Larry Haskell	P
Patrick Rushing	P
Charlotte Lawrence	P
Donald Mitchell	P
Kevin Richey	P
John Holloway	P

Staff Present: City Manager Albert Tripp; City Attorney Nathan Smith; Public Works Director Brian St Clair; Assistant Planner Derrick Braaten; Police Sgt Tom Gravelle; Clerk-Treasurer Richard Cook; Accounting/Records Clerk Victor Bolstad.

5. **Agenda Approval**
Motion to approve agenda by Councilmember Lawrence with changes noted, Seconded by Councilmember Richey. Motion carried unanimously.

6. **Announcements/Presentations**

Kathryn did not show

**Spokane County Homelessness Prevention Program
By Kathryn Kennedy**

Non-Council announcements:

Councilmember Rushing:

Councilmember Lawrence:

Councilmember Mitchell:

Councilmember Richey:

Councilmember Holloway:

Councilmember Haskell:

Mayor Pederson: Mayor-Elect Rushing will take over office on January 1st, 2010.

Mayor Pederson stated he was willing to help Mayor-Elect Rushing in any way to make the transition smooth for the City. Also Papa John's Pizza chain is selling their pizzas at a discount rate and all donations will be given to the Lakewood Memorial Fund for the fallen officers recently in the news. The Spokane stores are donating 20% of all proceeds; please help support the surviving victims of this terrible incident.

7. Council Reports

Councilmember Rushing: No report as he was in the hospital undergoing surgery for his cancer however was out in time to attend FAFB Christmas gathering, it was very nice and well attended.

Councilmember Lawrence: No report

Councilmember Mitchell: Finance Committee met and all items are on the agenda, discussed a utility dispute that will be on the Dec. 21st agenda and discussed the union agreement.

Councilmember Richey: No report

Councilmember Holloway: PW committee met and discussed the following: Change Order for AWRP Phase 1 B, no cost increase. 2010 water rate changes, 2010 Resolution for water rate changes, Kalispel sewer capacity agreement, AWRP Phase 1A, approval of loan with changed amount for Dept. of Ecology, 1st read of ordinance (did not say which one), letter of agreement (did not say with whom), extended loan for Hwy 2 crossing.

Councilmember Haskell: No report

Mayor Pederson: CEDC had no meeting, attended meeting regarding annexation, annexation hopefully will be complete Jan. 2012. Attended FAFB Christmas gathering, many dignitaries attended and it was a nice evening.

8. Public Hearings *Start time 6:19 PM Stop time 6:39 PM*

2010 Budget presented by Richard Cook

Start time 6:39 PM Stop time 6:45 PM

Proposed Water Rate Increase

9. Consent Agenda

ITEM A: Purchase Approval Register

Requesting approval of the Purchase Approval Register in the amount of \$127,241.12 to Century West Engineering for Professional Services, \$12,717.98 to Witherspoon, Kelley et al for Legal Services, and \$866,351.28 to IMCO General Construction for AWRP Phase 1B Progress Payment #1 for a total of \$1,006,310.38.

ITEM B: Confirmation of Administrative Budget Transfer BT 2009-006

Request confirmation of Administrative Budget Transfer BT 2009-006, which transfers within the Water-Sewer Capital Development Fund a total of \$325,000.00, transfers within the Current Expense Fund a total of \$2,420.00, transfers within the Water-Sewer Fund a total of \$3,362.00, and a transfer within the Taxes department of the Current Expense Fund to correct the budget amount for the Cable Franchise Tax, for a total of \$347,052.00, as reported on the attached "BT 2009-006" form.

ITEM C: Approval of Minutes

Request approval of Council meeting minutes for September 21 and November 16, 2009.

Motion by Councilmember Richey, Seconded by Councilmember Lawrence. Motion carried unanimously.

10. Action Items:

ITEM D: Approval to Apply for Grants for PD Overtime Funding

Request Council approval to apply for 100% refundable grants for the X52 DUI "Drive Hammered Get Nailed" Program and the Nighttime Seatbelt Enforcement Campaign.

Motion by Councilmember Lawrence, Seconded by Councilmember Richey. Motion carried unanimously.

ITEM E: Approval of Sewer Capacity Agreement with Kalispel Tribe

Request Council approval of a sewer capacity purchase agreement with Kalispel Tribe of Indians for the purchase of 120,000gpd in the Advanced Wastewater Reclamation Facility.

Item deleted, rescheduled for December 21st meeting

ITEM F: Approval of Amendment #1 to Loan Agreement #L0900007

Request Council approval of amendment number 1 to Loan Agreement #L0900007 between Washington State Department of Ecology and the City of Airway Heights.

Motion by Councilmember Richey, Seconded by Councilmember Lawrence. Motion carried unanimously.

ITEM G: Approval of Chg Ord #3 for AWRP Phase 1A

Request Council approval of change order no. 3 to the Advanced Wastewater Reclamation Facility Phase 1A project in the amount of \$70,460.33 plus tax of \$6,130.05.

Motion by Councilmember Lawrence, Seconded by Councilmember Richey. Motion carried unanimously.

ITEM H: Approval of Chg Ord #1 for AWRP Phase 1B

Request Council approval of change order no. 1 to the Advanced Wastewater Reclamation Facility Phase 1B project for IMCO which revises the milestone dates for Phase 1B.

Motion by Councilmember Lawrence, Seconded by Councilmember Richey. Motion carried unanimously.

Ordinances:

ITEM I: 2nd Read of Ordinance C-706, Adopting 2009 Comp Plan Amendment

An ordinance adopting the 2009 AH Comprehensive Plan amendment, which amended Chapters Six and Seven.

Read by Clerk-Treasurer Richard Cook

Motion by Councilmember Rushing, Seconded by Councilmember Richey. Motion carried unanimously.

ITEM J: 1st Read of Ordinance C-709, Salary Ordinance

An ordinance fixing the positions and compensation for appointed officers and employees of the City for the period January 1 through December 31, 2010.

Read by Clerk-Treasurer Richard Cook

ITEM K: 1st Read of Ordinance C-710, Adopting the 2010 Budget
An ordinance adopting the 2010 Budget.
Read by Clerk-Treasurer Richard Cook

Resolutions:

ITEM L: Resolution 2009-026, Extending the Term of an Interfund Loan
A resolution extending the term of an interfund loan from the Water-Sewer Fund to the Street Fund pending receipt of grant funds.
Read by Clerk-Treasurer Richard Cook
Motion by Councilmember Lawrence, Seconded by Councilmember Richey. Motion carried unanimously.

ITEM M: Resolution 2009-028, Water Rates and Charges Schedule
A resolution setting the water rates and charges schedule for the City.
Read by Clerk-Treasurer Richard Cook
Motion by Councilmember Rushing, Seconded by Councilmember Lawrence. Motion carried unanimously.

11. Citizen's Comments: None

12. Staff Reports

Albert Tripp: Attended annexation meeting with City of Spokane and Spokane County, attended Regionalization of Wastewater meeting, Commissioner Mielke is following this closely, will attend on Thursday a Public Workshop by Spokane County regarding the future site of the County jail, there are 3 sites within the City limits.

Nathan Smith: No report

Brian St Clair: Phase 1 A is coming along great, Global construction is now working on the reclamation tank, testing reclaimed water tank, the Lab ops building is being painted and right behind the painters are the men hanging the ceiling, then the data wiring is to be finished. IMCO has the ground scraper out and moving earth at a rapid rate at the site of McFarland and Lawson St, getting ready for the perk beds, however the cold weather will slow that down soon, they are hoping to have all earth moved by Christmas and start the lift station next year.

Victor Bolstad: No report

Richard Cook: put an ad in the paper for Lodging Tax use application for funds, we will have a meeting in January to move forward.

13. Workshop- None

14. Executive Session – None

15. Adjournment

Motion to Adjourn by Councilmember Lawrence, Seconded by Councilmember Richey. Motion passed unanimously.

Adjourned Regular Session at 7:21 PM

APPROVED:

ATTEST:

Matthew S. Pederson, Mayor

Richard G. Cook, Clerk-Treasurer

This meeting was audio and video recorded. Anyone wishing to view either copy may contact the Clerk-Treasurer at City Hall.