

**City of Airway Heights
CITY COUNCIL
MEETING MINUTES**

13120 W. 13th Ave. Airway Heights, Washington

Monday, December 21, 2009

Agenda Workshop: 5:30 PM

1. **Call to Order by Mayor Matthew Pederson at 5:36 PM**
2. **Roll Call Clerk-Treasurer Richard Cook**

Mayor Matthew Pederson	P
Deputy Mayor Larry Haskell	P
Patrick Rushing	P
Charlotte Lawrence	P
Donald Mitchell	A
Kevin Richey	A
John Holloway	P

Staff Present: City Manager Albert Tripp; City Attorney Nathan Smith; Public Works Director Bryan St Clair; Recreation & Comm. Services Director J.C. Kennedy Clerk-Treasurer Richard Cook; Accounting/Records Clerk Victor Bolstad.

3. **Agenda Review:**

Announcements/Presentations: **Moved Oath of Office to end of meeting**

New Councilmember's Oath of Office by:

Tanya Dashiell

Steven Lawrence

Kevin Richey

Recognition of Service Presentation to: Moved to end of meeting

Mayor Matthew Pederson

Councilmember Donald Mitchell

Holiday House Decorating Contest Awards

Airway Heights Festival Association

Spokane County Homelessness Prevention Program

Kathryn Kennedy

Cheney School District

Larry Keller

Public Hearings None

Consent Agenda

ITEM A: Purchase Approval Register

ITEM B: Warrant Register Approval

ITEM C: Confirmation of Administrative Budget Transfer BT 2009-007

ITEM D: Summary Report Treasurers Report and Bank Reconciliation

ITEM E: Investment Report

ITEM F: Approval of Minutes

Action Items

ITEM G: Acceptance of Indirect Cost of Service Allocation Plan

ITEM H: Approve Extension of Spo Cty Interlocal Ambulance Agreement

ITEM I: Approval of Agreement between the City and Local 270-A

ITEM J: Approval of Recommended Action for Utility Dispute 2009-014

ITEM K: Approval of Sewer Capacity Purchase Agreement w/Kalispel Tribe

Ordinances:

ITEM L: 2nd Read of Ordinance C-709, Salary Ordinance

ITEM M: 2nd Read of Ordinance C-710, Adopting the 2010 Budget

Executive Session: None

Workshop: None

Adjourned agenda workshop at 5:53 PM

Legislative Session: 6:00 PM

1. **Invocation led by Pastor Dale Jenkins**
2. **Pledge of Allegiance led by Mayor Matthew Pederson**
3. **Call to Order by Mayor Matthew Pederson at 6:02 PM**
4. **Roll Call by Clerk-Treasurer Richard Cook**

Mayor Matthew Pederson	P
Deputy Mayor Larry Haskell	P
Patrick Rushing	P
Charlotte Lawrence	P
Donald Mitchell	A
Kevin Richey	P
John Holloway	P

Staff Present: City Manager Albert Tripp; City Attorney Nathan Smith; Public Works Director Bryan St Clair; Recreation & Comm. Services Director J.C. Kennedy Clerk-Treasurer Richard Cook; Accounting/Records Clerk Victor Bolstad.

Motion to excuse Councilmember Mitchell by Deputy Mayor Haskell, Seconded by Councilmember Lawrence. Motion carried unanimously.

5. **Agenda Approval**
Motion to approve agenda by Councilmember Lawrence, Seconded by Deputy Mayor Haskell. Motion carried unanimously.
6. **Announcements/Presentations**

Moved Oath of Office to end of meeting

New Councilmember's Oath of Office by:

Tanya Dashiell

Steven Lawrence

Kevin Richey

Recognition of Service Presentation to: *Moved to end of meeting*

Mayor Matthew Pederson

Councilmember Donald Mitchell

Holiday House Decorating Contest Awards

Airway Heights Festival Association presented by Lori Wood and Lisa Pederson –

1st prize awarded to the Pedersen family for their Rudolph theme

2nd prize awarded to the Inman family

3rd prize awarded to the Orr family

Spokane County Homelessness Prevention Program
Kathryn Kennedy- Presentation on the Homelessness Prevention Program which can help with heat, rent, utilities to those families meeting the criteria.

Cheney School District
Larry Keller- thanked City for all the work in the past
and discussed the needs of a future school to meet the needs of the growing community.

Non-Council announcements:

Deputy Mayor Haskell:

Councilmember Rushing: Asked for a moment of silence to honor the passing of Mrs. Florence Booher a long time resident of AH.

Councilmember Lawrence:

Councilmember Richey:

Councilmember Holloway:

Mayor Pederson: Asked for a moment of silence for the passing of his uncle John Button.

7. Council Reports

Deputy Mayor Haskell: Finance Committee met all items are on the agenda, note payment for phase 1A payment 8 which is almost done at this time.

Councilmember Rushing: Attended PW also attended a meeting with FAFB Colonel Bob Thomas to assure we keep good relations with FAFB.

Councilmember Lawrence: Attended PW and Finance will let Deputy Mayor give report.

Councilmember Richey: No report

Councilmember Holloway: Missed the meeting however all items are on the agenda.

Mayor Pederson: CEDC did not have a meeting, met with STA – Mayor Orman will take the Chair position for the years 2010-2011.

8. Public Hearings: None

9. Consent Agenda

ITEM A: Purchase Approval Register

Requesting approval of the Purchase Approval Register in the amount of \$95,359.10 to Century West Engineering for Professional Services, \$486,361.09 to Robert B Goebel, Gen Con for AWRP Ph 1A Progress Payment #8, for a total of \$581,720.19.

ITEM B: Warrant Register Approval

The Warrant Register for November 2009 consists of Claims vouchers 26876 through 27030 totaling \$1,478,317.42 and Payroll vouchers 22567

through 22581 and Electronic Payroll Transfer notices E901614 through E901685 totaling \$228,851.59 for a total of \$1,707,169.01.

ITEM C: Confirmation of Administrative Budget Transfer BT 2009-007
Request confirmation of Administrative Budget Transfer BT 2009-007 which transfers within the AWRP Phase 1B Construction Fund, a total of \$1,716,144.00 , as reported on attached “BT 2009-007” form.

ITEM D: Summary Report Treasurers Report and Bank Reconciliation
Acknowledge receipt of the Summary Report of City of Airway Heights Treasurer’s Report and Bank Reconciliation for September 2009. Bank account Cash and Investments and Fund Balance total is:
September 2009 \$11,851,937.25

ITEM E: Investment Report
Acknowledge receipt of the Investment Report for November 2009 in accordance with Airway Heights Municipal Code §3.74.040, Committee – Monthly Report.
Ending investment balances at November 30, 2009 are:
LGIP #20 \$10,607,096.05
LGIP #22 325.84
LGIP #23 139,234.68
Certificate of Deposit – INB 246,587.18
Total \$10,993,243.75

ITEM F: Approval of Minutes
Request approval of Council meeting minutes for December 7, 2009.

Motion to approve by Councilmember Lawrence, Seconded by Councilmember Richey. Motion carried unanimously.

10. Action Items

ITEM G: Acceptance of Indirect Cost of Service Allocation Plan
Overview presentation by FCS Group- Peter Moy.
Request Council acceptance of the Indirect Cost of Service Allocation Plan.
Motion to approve by Councilmember Rushing, Seconded by Councilmember Lawrence. Motion carried unanimously.

ITEM H: Approve Extension of Spo Cty Interlocal Ambulance Agreement
Request Council approval of an extension of the Spokane County Interlocal Ambulance Agreement until March 31, 2010. This agreement allows the Ambulance Board to continue negotiating contract language.
Motion to approve by Councilmember Lawrence, Seconded by Councilmember Richey. Motion carried unanimously.

ITEM I: Approval of Agreement between the City and Local 270-A
Request Council approval of Collective Bargaining Agreement between the City of Airway Heights and Washington State Council of County and

City Employees, Local 270-A, AFSCME, AFL-CIO. The term of the agreement is January 1, 2010 through December 31, 2012. Both parties will negotiate COLA for 2011 and 2012 in 2010.

Motion to approve by Deputy Mayor Haskell, Seconded by Councilmember Lawrence. Motion carried unanimously.

ITEM J: Approval of Recommended Action for Utility Dispute 2009-014
Request Council approve the Finance Committee's recommendation on Utility Dispute 2009-014, that the utility bill of \$534.66 is due from the property owner, Mr. Gary Reed, and the \$12.00 Late Fee will be waived.
Motion to approve by Deputy Mayor Haskell, Seconded by Councilmember Richey. Motion carried unanimously.

ITEM K: Approval of Sewer Capacity Purchase Agreement w/Kalispel Tribe
Request Council approval of a sewer capacity Purchase Agreement between the City of Airway Heights and the Kalispel Tribe of Indians. This agreement provides for the Kalispel Tribe to purchase 120,000 gpd of sewer capacity within the Advanced Wastewater Reclamation Facility (AWRF).
Motion to approve by Councilmember Lawrence, Seconded by Councilmember Richey. Motion carried unanimously.

Ordinances:

ITEM L: 2nd Read of Ordinance C-709, Salary Ordinance
An ordinance fixing the positions and compensation for appointed officers and employees of the City for the period January 1 through December 31, 2010.
Read by Clerk-Treasurer Richard Cook
Motion by Councilmember Lawrence, Seconded by Deputy Mayor Haskell. Motion carried unanimously.

ITEM M: 2nd Read of Ordinance C-710, Adopting the 2010 Budget
An ordinance adopting the 2010 Budget.
Read by Clerk-Treasurer Richard Cook
Motion to approve by Deputy Mayor Haskell, Seconded by Councilmember Lawrence. Motion carried 5-0.
Councilmember Holloway left the dais.

Resolutions: None

New Councilmember's Oath of Office by: Oath read by Clerk-Treasurer Richard Cook. Each candidate repeated.

Tanya Dashiell
Steven Lawrence

Kevin Richey

Recognition of Service Presentation to:

Mayor Matthew Pederson Presented by Deputy Mayor Haskell

**Councilmember Donald Mitchell was not in attendance
however Mayor Pederson gave a speech of thanks to him for
the record.**

11. Citizen's Comments: None

12. Staff Reports

Albert Tripp: Met with Cheney School Dist. Mr. Keller regarding possible sites for new school. A big thank you to Jennifer Simmons of NQC for bringing off a truckload of toys for the Toys for Tots program. Each year we take the toys to the main drop off location and this helped tremendously.

Nathan Smith: No report

Bryan St Clair: gave brief update of the WWTP

Victor Bolstad: No report

Richard Cook: Thanked Deputy Mayor Haskell and Councilmembers Mitchell and Lawrence for serving on the Finance Committee. Also thanked Mayor Pederson for his work for the City of Airway Heights. Wished departing members well on their endeavors.

13. Workshop- None

14. Executive Session: None

15. Adjournment

Motion to Adjourn by Deputy Mayor Haskell, Seconded by Councilmember Lawrence. Motion carried unanimously.

Adjourned Regular Session at 7:53 PM

APPROVED:

ATTEST:

Matthew S. Pederson, Mayor

Richard G. Cook, Clerk-Treasurer

This meeting was audio and video recorded. Anyone wishing to view either copy may contact the Clerk-Treasurer at City Hall.