City of Airway Heights

Agenda for the City Council Meeting

Council Chambers, 13120 W. 13th Avenue
Airway Heights, WA

Monday, February 5, 2018
Legislative Session: 5:30 PM

1. Pledge of Allegiance: was led by Mayor Richey
2. Call to Order: at 5:38P
3. Roll Call:
   
   Mayor Kevin Richey          P
   Steve Lawrence              P
   Veronica Messing            P
   Sonny Weathers             P
   Larry Bowman               P
   Deputy Mayor Doyle Inman   P
   Dave Malet                 P

   Staff Present: City Manager Albert Tripp, City Attorney Stan Schwartz, Clerk Treasurer
   Amy Gravelle, Accounting/Records Clerk Addam Janke

4. Agenda Approval:
   Motion by Councilmember Lawrence to approve the agenda, seconded by
   Councilmember Bowman. Motion passed unanimously, 7-0.

5. Announcements/Presentations: None
6. Public Hearings: None
7. Consent Agenda:

   ITEM A: Approval of Minutes
   Requesting the approval of City Council Minutes for January 16, 2018.

Those requiring special accommodation please contact the Chair for assistance.
Motion made by Councilmember Weathers to approve the agenda with the proposed change of adding the name of the person who gave a public comment at the meeting, seconded by Councilmember Bowman. Motion passed unanimously, 7-0.

ITEM B: Approval of Minutes
Requesting the approval of City Council Study Session Minutes for January 22, 2018.

ITEM C: Purchase Approval Register
Requesting approval of the Purchase Approval Register in the amount of $54,781.46 to Century West Engineering for engineering services, $9,578.04 to Witherspoon Kelley for legal services, and $173,620.98 to William Winkler for Frost Heave Project Payments for a total of $237,980.48.

ITEM D: Investment Report for August 2017
Ending investment balances at August 2017 are:

<table>
<thead>
<tr>
<th>Account Description</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>LGIP #20</td>
<td>$22,915,637.27</td>
</tr>
<tr>
<td>LGIP #23</td>
<td>142,279.80</td>
</tr>
<tr>
<td>Certificate of Deposit – INB 478</td>
<td>108,669.01</td>
</tr>
<tr>
<td>Certificate of Deposit – INB 571</td>
<td>53,453.03</td>
</tr>
<tr>
<td>Certificate of Deposit – WA Trust Bank</td>
<td>231,006.56</td>
</tr>
<tr>
<td>FNMA-US Bank Safekeeping</td>
<td>497,350.00</td>
</tr>
<tr>
<td>FFLB-US Bank Safekeeping</td>
<td>497,097.00</td>
</tr>
<tr>
<td>FFCB-US Bank Safekeeping</td>
<td>497,414.50</td>
</tr>
<tr>
<td>FFCB-US Bank Safekeeping</td>
<td>499,300.00</td>
</tr>
<tr>
<td>FHHLB-US Bank Safekeeping</td>
<td>1,001,167.00</td>
</tr>
<tr>
<td>FFCB-US Bank Safekeeping</td>
<td>500,582.50</td>
</tr>
<tr>
<td>US Bank Safekeeping 3133EFC54</td>
<td>990,600.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$27,934,556.67</strong></td>
</tr>
</tbody>
</table>

ITEM E: Investment Report for September 2017
Ending investment balances at September 2017 are:

<table>
<thead>
<tr>
<th>Account Description</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>LGIP #20</td>
<td>$22,936,894.33</td>
</tr>
<tr>
<td>LGIP #23</td>
<td>142,411.78</td>
</tr>
<tr>
<td>Certificate of Deposit – INB 478</td>
<td>108,867.97</td>
</tr>
<tr>
<td>Certificate of Deposit – INB 571</td>
<td>53,624.19</td>
</tr>
</tbody>
</table>

Those requiring special accommodation please contact the Chair for assistance.
Certificate of Deposit – WA Trust Bank 231,006.56
FNMA-US Bank Safekeeping 497,350.00
FFLB-US Bank Safekeeping 497,097.00
FFCB-US Bank Safekeeping 497,414.50
FFCB-US Bank Safekeeping 499,300.00
FHLB-US Bank Safekeeping 1,001,167.00
FFCB-US Bank Safekeeping 500,582.50
US Bank Safekeeping 3133EFC54 990,600.00
Total $27,956,317.83

ITEM F:  Investment Report for October 2017
Ending investment balances at October 2017 are:
LGIP #20 $22,959,073.61
LGIP #23 142,549.49
Certificate of Deposit – INB 478 108,869.97
Certificate of Deposit – INB 571 53,624.19
Certificate of Deposit – WA Trust Bank 231,006.56
FNMA-US Bank Safekeeping 497,350.00
FFLB-US Bank Safekeeping 497,097.00
FFCB-US Bank Safekeeping 497,414.50
FFCB-US Bank Safekeeping 499,300.00
FHLB-US Bank Safekeeping 1,001,167.00
FFCB-US Bank Safekeeping 500,582.50
US Bank Safekeeping 3133EFC54 990,600.00
Total $28,479,623.77

ITEM G:  Summary Report Treasurer’s Report and Bank Reconciliation

Bank account Cash and Investments and Fund Balance total are:
August 2017 $30,270,330.87

ITEM II:  Summary Report Treasurer’s Report and Bank Reconciliation

Those requiring special accommodation please contact the Chair for assistance.
Bank account Cash and Investments and Fund Balance total are:

September 2017 $30,843,159.87

ITEM I: Summary Report Treasurer’s Report and Bank Reconciliation

Bank account Cash and Investments and Fund Balance total are:

October 2017 $30,313,642.24

Motion made by Councilmember Bowman to approve Consent Agenda Items B – I, seconded by Councilmember Lawrence. Motion passed unanimously, 7-0.

8. Action Items:

ITEM J: Appointment of City Council Committees and Board Representatives
The City Council will consider and appoint Council Members to serve on various ad hoc committees, boards, and commissions

Motion by Councilmember Lawrence to approve the assignment of the internal council committees, seconded by Councilmember Messing. Motion passed unanimously, 7-0.

Motion by Councilmember Messing to approve the assignment of the external council committees, seconded by Councilmember Bowman. Motion passed unanimously, 7-0.

9. Ordinances:

ITEM K: Second Reading of Ordinance C-903 Setting the Salaries, and Compensation for the WWTP II (U) Operators and the Administrative Assistant. Also setting the VEBA amount from $325.00 to $343.00 for all City FTE with these increases being retroactive to January 1, 2018

Those requiring special accommodation please contact the Chair for assistance.
Second Reading of Ordinance C-903 Setting the Salaries, and Compensation for the WWTPII (U) Operators and the Administrative Assistant. Setting the VEBA amount from $325.00 to $343.00 for all City FTE with these increases being retroactive to January 1, 2018

Motion by Councilmember Weathers to approve the Second Reading of Ordinance C-903 Setting the Salaries, and Compensation for the WWTPII (U) Operators and the Administrative Assistant. Also setting the VEBA amount from $325.00 to $343.00 for all City FTE with these increases being retroactive to January 1, 2018, seconded by Councilmember Lawrence. Motion passed unanimously, 7-0.

10. Resolutions: None
11. Citizen Comments:

Paul Freeman

12. Workshop: None
13. Executive Session: None
14. Adjournment: at 6:29PM

APPROVED:  

[Signature]
Kevin Richey, Mayor

ATTEST:

[Signature]
Amy Gravelle, Clerk-Treasurer

Notice: Individuals planning to attend the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the Clerk-Treasurer at (509) 244-5578 as soon as possible so that arrangements may be made.

Non-Discrimination Statement

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Those requiring special accommodation please contact the Chair for assistance.
15. RULES OF ORDER

CITIZENS COMMENTS

1. All comments by proponents, opponents or other members of the public shall be made from the podium; any individuals making comments shall first give their name and address.

2. No comments shall be made from any other location. Anyone making "out of order" comments shall be subject to removal from the meeting. If a person is physically challenged and requires accommodation, the Chair shall be advised.

3. There shall be no demonstrations (i.e. applause) during or at the conclusion of anyone's presentation.

4. These rules are intended to promote an orderly system of holding a public hearing, giving every person an opportunity to be heard ensuring that no individual is annoyed or embarrassed by exercising his/her right of speech.

Those requiring special accommodation please contact the Chair for assistance.