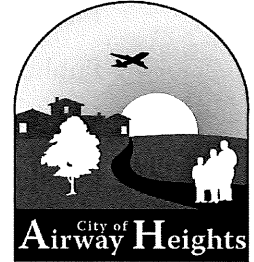


# City of Airway Heights

## Agenda for the City Council Meeting

Council Chambers, 13120 W. 13<sup>th</sup> Avenue  
Airway Heights, WA



*Monday, April 16, 2018*

Legislative Session: 5:30 PM

1. **Pledge of Allegiance:** was led by Deputy Mayor Inman.
2. **Call to Order:** at 5:33PM
3. **Roll Call:**

Mayor Kevin Richey	A
Steve Lawrence	P
Veronica Messing	P
Sonny Weathers	P
Larry Bowman	P
Deputy Mayor Doyle Inman	P
Dave Malet	P

Staff Present: City Manager Albert Tripp, City Attorney Stanley Schwartz, Public Works Director Kevin Anderson, Clerk Treasurer Amy Gravelle, Parks, Recreation, and Community Services Director JC Kennedy, Accounting/Records Clerk Addam Janke  
**Motion by Councilmember Bowman to approve the absence of Mayor Richey, seconded by Councilmember Lawrence. Motion passed unanimously, 6-0.**

4. **Agenda Approval:**  
**Motion by Councilmember Lawrence to approve the agenda, seconded by Councilmember Messing. Motion passed unanimously, 6-0.**
5. **Announcements/Presentations:** None
6. **Public Hearings:**

Those requiring special accommodation please contact the Chair for assistance.

**Public Hearing for 2018 RCO Grant Applications**

Public Hearing on proposed grant applications to the state recreation and conservation office for improvements to the Airway Heights Recreation Complex

**Public Hearing opened at 5:37PM. There were no comments. Public Hearing closed at 5:43PM**

**7. Consent Agenda:**

**ITEM A: Approval of Minutes**

Requesting the approval of City Council Minutes for April 2, 2018.

**ITEM B: Approval of Minutes**

Requesting the approval of City Council Study Session Minutes for April 9, 2018.

**ITEM C: Investment Report for January 2018**

Investment Report for the month of January 2018 in accordance with Airway Heights Municipal Code section §3.74.040, Committee – Monthly Report.

Ending investment balances at January 2018 are:

LGIP #20	\$23,033,751.39
LGIP #23	143,013.15
Certificate of Deposit – INB 649	53,723.45
Certificate of Deposit – INB 661	109,071.30
Certificate of Deposit – WA Trust Bank	231,700.61
US Bank Safekeeping 3135GOTM5	0
US Bank Safekeeping 3133ECA87	499,300.00
US Bank Safekeeping 3134G74S7	497,097.00
US Bank Safekeeping 76116FAD9	998,403.45
US Bank Safekeeping 3130A8QD8	1,001,167.00
US Bank Safekeeping 3133EGC29	500,582.50
US Bank Safekeeping 3133EFC54	<u>998,403.45</u>
<b>Total</b>	<b>\$28,058,490.53</b>

**ITEM D: Investment Report for February 2018**

Investment Report for the month of February 2018 in accordance with Airway Heights Municipal Code section §3.74.040, Committee – Monthly Report.

Ending investment balances at February 2018 are:

LGIP #20	\$23,059,780.38
LGIP #23	143,174.76

**Those requiring special accommodation please contact the Chair for assistance.**

Certificate of Deposit – INB 649	53,723.45
Certificate of Deposit – INB 661	109,151.98
Certificate of Deposit – WA Trust Bank	231,700.61
US Bank Safekeeping 3133ECA87	499,300.00
US Bank Safekeeping 3134G74S7	497,097.00
US Bank Safekeeping 3130A8QD8	1,001,167.00
US Bank Safekeeping 3133EGC29	500,582.50
US Bank Safekeeping 3133EFC54	990,600.00
US Bank Safekeeping 76116FAD9	998,403.45
US Bank Safekeeping 3134GBU5U2	<u>993,979.00</u>
<b>Total</b>	<b>\$29,078,600.13</b>

**ITEM E: Warrant Register for March 2018**

The Warrant Register for March 2018 consists of Claims vouchers 43158 through 43404 totaling \$410,291.86, Payroll vouchers 24635 through 24667 and Electronic Payroll Transfer notices E912399 through E912553 totaling \$510,214.60 for a total of \$920,506.46

**ITEM F: Summary Report Treasurer’s Report and Bank Reconciliation**

Acknowledge receipt of the Summary Report of City of Airway Heights Treasurer’s Report and Bank Reconciliation for January 2018.

Bank account Cash and Investments and Fund Balance total are:

January 2018	\$32,566,776.55
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**ITEM G: Summary Report Treasurer’s Report and Bank Reconciliation**

Acknowledge receipt of the Summary Report of City of Airway Heights Treasurer’s Report and Bank Reconciliation for February 2018.

Bank account Cash and Investments and Fund Balance total are:

February 2018	\$32,006,929.95
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**ITEM H: Updated Appointment of City Council Committees and Board Representatives**

The City Council will consider a revision to the Council committees and board representatives

**Those requiring special accommodation please contact the Chair for assistance.**

**Motion by Councilmember Bowman to move “Item I: Discussion of Developing Council Liaison Role” to the Action Items section of the agenda, seconded by Councilmember Lawrence. Motion passed unanimously, 6-0.**

**Motion by Councilmember Lawrence to approve Consent Agenda Items A through H, seconded by Councilmember Bowman. Motion passed unanimously, 6-0.**

**8. Action Items:**

**ITEM I: Discussion of Developing Council Liaison Role**

**Council Sponsor: Dave Malet**

The City Council will consider a proposal to create a Council liaison role for boards and commissions.

**Motion by Councilmember Bowman to move “ITEM I: Discussion of Developing Council Liaison Role” to the April 30, 2018 Study Session, seconded by Councilmember Lawrence. Motion passed unanimously, 6-0.**

**ITEM J: Garfield, Russell and Sprague – Phase 2 Bid Award**

Award contract to DW Excavating for the Garfield, Russell & Sprague, Phase 2 project

**Motion by Councilmember Lawrence to approve Garfield, Russell and Sprague – Phase 2 Bid Award, seconded by Councilmember Bowman. Motion passed unanimously, 6-0.**

**9. Ordinances:**

**ITEM K: Second Reading of Ordinance C-904 Establishing a Franchise for MCIMetro Access Transmission Services Corp**

**Those requiring special accommodation please contact the Chair for assistance.**

Second Read of a Franchise Ordinance for MCIMetro Access  
Transmission Services Corp

**Motion by Councilmember Bowman to approve the Second Reading of Ordinance C-904 Establishing a Franchise for MCIMetro Access Transmission Services Corp, seconded by Councilmember Lawrence. Motion passed unanimously, 6-0.**

**ITEM L: Ordinance C-905 Setting the Salaries, and Compensation for the WWTP III (U) Operators and changing the title of the Code Technician to Community Engagement & Enforcement Officer and salary**

Discussion of Ordinance C-905 Setting the Salaries, and Compensation for the WWTP III (U) Operators and changing the title of the Code Technician to Community Engagement & Enforcement Officer and salary, with these increases being retroactive to January 1, 2018.

**Item moved to the April 30, 2018 Study Session.**

**10. Resolutions:**

**ITEM M: Resolution 2018-005 Authorizing RCO Grant Application to the WWRP Local Parks Program Application #18-1555**

Approval of Resolution 2018-05. A Resolution of the City Council authorizing the Parks & Recreation Department to apply for grant funding to the Washington State Recreation Conservation Office Washington Wildlife & Recreation Program, Local Parks Category.

**Motion by Councilmember Weathers to approve Resolution 2018-005 Authorizing RCO Grant Application to the WWRP Local Parks Program Application #18-1555, seconded by Councilmember Bowman. Motion passed unanimously, 6-0.**

**ITEM N: Resolution 2018-006 Authorizing RCO Grant Application to the Youth Athletic Facilities program application #18-1601**

Approval of Resolution 2018-06. A Resolution of the City Council authorizing the Parks & Recreation Department to apply for grant funding to the Washington State Recreation Conservation Office Youth Athletic Facilities Program Category.

**Motion by Councilmember Weathers to approve Resolution 2018-006 Authorizing RCO Grant Application to the Youth Athletic Facilities program application #18-1601, seconded by Councilmember Messing. Motion passed unanimously, 6-0.**

**ITEM O: Resolution 2018-008 Highland Village Road Cross-Section Modification**


**Council Sponsor: Veronica Messing**

Approve Resolution 2018-008 allowing a modified roadway cross section for the Highland Village Development.

**Motion by Councilmember Messing to approve Resolution 2018-008 Highland Village Road Cross-Section Modification, seconded by Councilmember Weathers. Motion passed unanimously, 6-0.**

11. **Citizen Comments: None**
12. **Workshop: None**
13. **Executive Session: None**
14. **Adjournment: at 6:11PM**

**APPROVED:**

  
\_\_\_\_\_  
Kevin Richey, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Amy Gravelle, Clerk-Treasurer

**Notice:** Individuals planning to attend the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the Clerk-Treasurer at (509) 244-5578 as soon as possible so that arrangements may be made.

**Non-Discrimination Statement**

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send form or letter to USDA Director, Office of Adjudication, 1400 Independence Avenue S.W. Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov)

## 15. RULES OF ORDER

### CITIZENS COMMENTS

1. All comments by proponents, opponents or other members of the public shall be made from the podium; any individuals making comments shall first give their name and address.
2. No comments shall be made from any other location. Anyone making "out of order" comments shall be subject to removal from the meeting. If a person is physically challenged and requires accommodation, the Chair shall be advised.
3. There shall be no demonstrations (i.e. applause) during or at the conclusion of anyone's presentation.
4. These rules are intended to promote an orderly system of holding a public hearing, giving every person an opportunity to be heard ensuring that no individual is annoyed or embarrassed by exercising his/her right of speech.

**Those requiring special accommodation please contact the Chair for assistance.**

