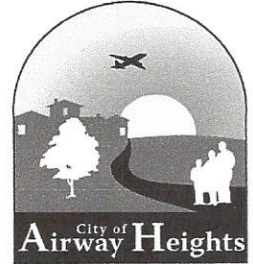


City of Airway Heights

Agenda for the City Council Meeting

Council Chambers, 13120 W. 13th Avenue
Airway Heights, WA



Monday, December 3, 2018

Legislative Session: 5:30 PM

1. **Pledge of Allegiance: was led by Mayor Richey**
2. **Call to Order: at 5:34PM**
3. **Roll Call:**

Mayor Kevin Richey	P
Steve Lawrence	P
Veronica Messing	P
Sonny Weathers	P
Larry Bowman	A
Deputy Mayor Doyle Inman	P
Dave Malet	A
- City Manager Albert Tripp, Interim Clerk Treasurer Staci Huffman, Accounting Specialist Xanthe Supita.

Motion by Councilmember Lawrence to approve the absence of Councilmember Malet, Councilmember Bowman, and the late arrival of Councilmember Messing seconded by Deputy Mayor Inman. Motion passed unanimously, 3-0.
4. **Agenda Approval: Agenda Approval: Motion by Councilmember Lawrence to approve the agenda, seconded by Deputy Mayor Inman. Motion passed unanimously, 4-0.**
5. **Announcements/Presentations: None**
6. **Council Reports: Councilmember Weathers: School District Boundary Review; Councilmember Messing: Success of Winter Festival**
7. **Public Hearings:**

Those requiring special accommodation please contact the Chair for assistance.

8. Consent Agenda:

ITEM A: Approval of Minutes
Requesting the approval of City Council Minutes for November 19, 2018.

ITEM B: Approval of Minutes
Requesting the approval of City Council Study Session Minutes for November 26, 2018.

ITEM C: Purchase Approval Register
Requesting approval of Purchase Approval Register in the amount of \$7,857.00 for interim clerk-treasurer services.
Motion by Councilmember Weathers to approve the Consent Agenda, seconded by Councilmember Lawrence. Motion passed unanimously, 4-0.

9. Action Items:

ITEM D: Request Approval of Clerk-Treasurer Job Description Amendments
Staff is requesting City Council consider amending the job description of Clerk-Treasurer.
Motion by Councilmember Weathers to approve the Clerk-Treasurer Job Description Amendments, seconded by Councilmember Lawrence. Motion passed unanimously 4-0.

10. Ordinances:

ITEM E: First Read of Ordinance C-915 Salary Ordinance
This is the first reading of Ordinance C-915, which establishes wages for 2019.
Move forward to Study Session 12/3/18 for 2nd Reading.

ITEM F: First Read of Ordinance C-916 Adopting the Budget for 2019
First reading of Ordinance C-916 adopting the budget for the fiscal year ending December 31, 2019.
Move forward to Study Session 12/3/18 for 2nd Reading.

ITEM G: Second Reading of Ordinance C-917 Business Licenses

This is the second reading of Ordinance C-917, which amends the business license requirements.

Motion by Councilmember Weathers to approve Ordinance C-917, amending Business License requirements. Seconded by Councilmember Lawrence. Motion passed unanimously 4-0.


ITEM H: First Reading of Ordinance C-916 Budget Amendment

First Reading of Ordinance C-914 amending the budgets of the Current Expense Fund, Street, Capital Improvement (REET 1), Special Capital Project (REET 2), and Water/Sewer Fund.

Move forward to Study Session 12/10/18.


11. **Resolutions:**
12. **Citizen Comments:**
13. **Staff Reports:**
14. **Workshop:**
15. **Executive Session:**
16. **Adjournment: 6:04PM**

APPROVED:



Mayor Kevin Richey

ATTEST:



Assist. Clerk-Treasurer/Brenda Gladden

Notice: Individuals planning to attend the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the Clerk-Treasurer at (509) 244-5578 as soon as possible so that arrangements may be made.

Non-Discrimination Statement

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send form or letter to USDA Director, Office of Adjudication, 1400 Independence Avenue S.W. Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov

17. RULES OF ORDER

CITIZENS COMMENTS

1. All comments by proponents, opponents or other members of the public shall be made from the podium; any individuals making comments shall first give their name and address.
2. No comments shall be made from any other location. Anyone making "out of order" comments shall be subject to removal from the meeting. If a person is physically challenged and requires accommodation, the Chair shall be advised.
3. There shall be no demonstrations (i.e. applause) during or at the conclusion of anyone's presentation.
4. These rules are intended to promote an orderly system of holding a public hearing, giving every person an opportunity to be heard ensuring that no individual is annoyed or embarrassed by exercising his/her right of speech.

Those requiring special accommodation please contact the Chair for assistance.